

Agenda

Runnymede
Local Committee

Welcome to Runnymede Local Committee

Your Councillors, Your Community
and the Issues that Matter to You



Discussion

Highways Update <i>Andrew Milne</i>	2:50
Magna Carta 2015 proposals <i>Rhian Boast</i>	3:00
Review of youth service performance <i>Leigh Middleton</i>	3.45

Venue

Location: *The Council Chamber,
Civic Centre, Station
Road, Addlestone KT15
2AH*

Date: *Monday, 8 July 2013*

Time: *4.30 pm*

You can get involved in the following ways

Get involved

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Local Committee meeting

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: sylvia.carter@surreycc.gov.uk

Tel: 01932 794081



SURREY
COUNTY COUNCIL

Surrey County Council Appointed Members

Borough Council Appointed Members

Chief Executive
David McNulty

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Sylvia Carter on 01932 794081 or write to the Community Partnerships Team at Surrey County Council, Runnymede Civic Centre, Station Road, Addlestone, KT15 2AH or sylvia.carter@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

GUIDANCE ON USE OF INFORMATION TECHNOLOGY (IT) AND SOCIAL MEDIA AND ON THE RECORDING OF MEETINGS

Those wishing to report the proceedings at the meeting will be afforded reasonable facilities for doing so; however, there is no legal requirement to enable audio or video recordings or use of IT and social media during the meeting. The final decision on whether a member of the public or press may undertake these activities is a matter for the Chairman's discretion.

All mobile devices (mobile phones, BlackBerries, etc) should be switched off or placed in silent mode during the meeting to prevent interruptions and interference with any Public Address (PA) or Induction Loop systems. Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference with any PA or Induction Loop systems being caused. The Chairman may ask for mobile devices to be switched off in these circumstances.

Any requests to record all or part of the meeting must be made in writing, setting out the parts of the meeting, purpose and proposed use of the recording, to the Chairman prior to the start of the meeting. In considering requests to record the meeting, the Chairman will take into consideration the impact on other members of the public in attendance. The Chairman may inform the committee and any public present at the start of the meeting about a proposed recording, the reasons and purpose for it and ask if there are any objections. The Chairman will consider any objections along with any other relevant factors before making a decision. The Chairman's decision will be final, but s/he may ask for

recordings to be ceased in the event that they become a distraction to the conduct of the meeting and may request a copy and transcript of any recording made.

1 MINUTES OF PREVIOUS MEETING

(Pages 1 - 6)

To approve the Minutes of the previous meeting as a true record. A copy of the minutes will be available in the room for half an hour prior to the meeting.

2 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

3 APOLOGIES FOR ABSENCE

To receive any apologies for absence and welcome new members to the Committee.

4 PETITIONS

To receive any petitions in accordance with Standing Order 65. An officer response will be provided to each petition.

5 WRITTEN PUBLIC QUESTIONS

To receive and answer any questions from Surrey County Council electors within the area in accordance with Standing Order 66.

6 WRITTEN MEMBER QUESTIONS

To receive any written questions from Members under Standing Order 47.

7 OPERATION HORIZON - ROADS MAINTENANCE PROGRAMME [FOR DECISION]

(Pages 7 - 28)

Mr Mark Borland (Highways Group Manager, Projects and Contracts) will introduce the final five year programme for major maintenance of local roads in Runnymede.

8 WOBURN HILL & WEYBRIDGE ROAD SPEED ASSESSMENT [FOR DECISION]

(Pages 29 - 36)

Mr Andrew Milne (Area Team Manager, Surrey Highways) will present the results of a speed limit assessment on A317 Woburn Hill and Weybridge Road, with a recommendation to reduce the speed limit.

9 HIGHWAYS UPDATE REPORT [FOR INFORMATION] (Pages 37 - 42)

Mr Andrew Milne (Area Team Manager, Surrey Highways) will present an update of progress towards agreed priorities to improve the highways in the Runnymede area.

10 MAGNA CARTA 2015 PROPOSALS [FOR COMMENT] (Pages 43 - 54)

Mrs Rhian Boast (Programme Lead for Legacy and Magna Carta) will outline the current proposals for celebrating the approaching 800th anniversary of the sealing of the Magna Carta at Runnymede in June 1215.

11 SERVICES FOR YOUNG PEOPLE IN RUNNYMEDE 2012-13 [FOR INFORMATION] (Pages 55 - 64)

Mr Leigh Middleton (Contracts Performance Officer, Services for Young People) will present a report reviewing the performance of services for young people in Runnymede over the last year, including award of Youth Small Grants.

12 YOUNG PEOPLE: LOCAL PREVENTION FRAMEWORK 2013-14 [FOR DECISION] (Pages 65 - 70)

Mr Leigh Middleton (Contracts Performance officer, Services for Young People) will report on the commissioning of the Local Prevention Framework grant with the Youth Task Group, and recommend that the grant is awarded in full to the Eikon charity.

13 LOCAL COMMITTEE BUDGETS AND TASK GROUPS [FOR DECISION] (Pages 71 - 78)

Ms Sylvia Carter (Community Partnership and Committee officer) will ask the Committee to appoint representatives to the three task groups outlined, and to delegate funding of £3,226 for the promotion of community safety in the borough.

14 FORWARD PROGRAMME [FOR DECISION]

Members are asked to agree the following forward plan items for the next meeting of the Local Committee on 30 September:

- Community Safety review 2012-13
- On-street parking review recommendations
- Highways Update
- Major Schemes (Egham) update

DRAFT

Minutes of the meeting of the
Runnymede LOCAL COMMITTEE
held at 2.30 pm on 25 February 2013
at The Council Chamber, Civic Centre, Station Road, Addlestone KT15 2AH.

Surrey County Council Members:

- * Mr Chris Norman (Chairman)
- * Mrs Yvonna Lay (Vice-Chairman)
- * Mrs Mary Angell
- * Mr Mel Few
- * John Furey
- * Miss Marisa Heath

Borough / District Members:

- * Borough Councillor Derek Cotty
- * Borough Councillor Terry Dicks
- * Borough Councillor Richard Edis
- * Borough Councillor Alan Alderson
- * Borough Councillor Paul Tuley
- * Borough Councillor Patrick Roberts

* In attendance

1/13 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

One apology for absence was received, from Councillor Terry Dicks.

2/13 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the meeting held on 26 November 2012 were approved and signed by the chairman.

3/13 DECLARATIONS OF INTEREST [Item 3]

No declarations of interest had been received.

4/13 PETITIONS [Item 4]

One petition had been submitted from Englefield Green, with 1174 electronic signatories and a further 64 signatures on a paper version. The lead petitioner was unable to attend the meeting, but the petition was read out: "We the undersigned call upon Surrey County Council to begin the construction of a pedestrian crossing at the A30/St Jude's Road junction as soon as possible. Traffic flow should not be prioritised above the safety of the 2000+ people who use the crossing. The residents of Englefield Green should not be put at risk for any longer than needed, and other alternatives to an all red phase four way crossing will either be ineffective at solving the problem or unfeasible to build."

It was noted that the issue of the crossing would be addressed at Item 8.

5/13 WRITTEN PUBLIC QUESTIONS [Item 5]

No written public questions had been received.

6/13 WRITTEN MEMBER QUESTIONS [Item 6]

No written member questions had been received.

7/13 RUNNYMEDE: MAJOR SCHEMES [FOR INFORMATION] [Item 7]

Mr Lyndon Mendes advised members that the Major Schemes programme had been approved in principle by the Cabinet in December 2012, and that the over-arching aim of the programme was to promote economic growth and secure jobs. He noted that Government funding for major infrastructure would be routed in future through the local economic partnership Enterprise M3, due to be formally constituted from July 2013, and covering West Surrey and North Hampshire. He advised that the two major schemes proposed for Runnymede, outlined in the annexes to the report, were not guaranteed funding from the partnership, but it was considered that West Surrey might expect around £5 million per annum if calculated on a per capita basis.

Members asked for clarification on the costs of the proposed schemes, how these proposed measures would alleviate traffic congestion, whether new railway footbridges might be provided in other locations such as Chertsey, and whether there had been recent contact with Network Rail in respect of level crossing downtimes and signalling improvements affecting Egham.

It was noted that the research undertaken at the time of the Airtrack proposals had indicated a high proportion of local journeys being undertaken by car over short distances, implying that residents (including school students) might shift to walking and cycling to avoid waiting at the level crossings if there were additional footbridges and safe cycle routes provided. Additionally, detailed modelling of journeys through the town had indicated that improvements to the Runnymede roundabout could reduce congestion to an even greater extent than if an underpass below the railway was built. Mr Mendes agreed to re-circulate the cost-benefit analysis reports. Whilst rumours of a planned Network Rail signalling upgrade on the line in 2015 were welcomed, it was noted that previous discussion of this had ruled out any impact on level crossing downtimes. Mr Mendes advised that the requested costs for the Runnymede Roundabout improvements was £5 million, whilst the Egham Sustainable Package was expected to cost approximately £4 million.

8/13 A30/A328 PEDESTRIAN IMPROVEMENTS - UPDATE [Item 8]

Mr Andrew Milne noted that members had considered a report on this scheme on 26 November (attached as Appendix 2) and raised concerns about the congestion impacts which may arise from an all-red pedestrian phase at the traffic lights controlling this busy junction. He explained that, at that point, the all-red phase appeared to be the only feasible solution because of the space constraints around the junction. Mr Milne explained that, following agreement from Royal Holloway College to dedicate a portion of its land at the corner of St Jude's Road and London Road, an alternative new design for crossings on two of the four arms of the junction had been drawn up (Appendix 1). He

asked members to note the tabled item, Appendix 3, outlining the additional costs of the revised design, construction and utilities relocation on this corner, and how a budget may be reached to meet these. He advised that, although the item was for information, he would appreciate a steer from the local committee on how to proceed.

[Miss Marisa Heath, the local member for Englefield Green, joined the meeting with apologies for lateness].

Members expressed their support for the revised scheme in light of the advice received from the police and the substantial petition presented urging progress. Concerns were expressed about the significantly increased estimated total cost of £350,000 and suggestions were made that the College might be invited to contribute, and that one arm of the junction – the A30 London Road – might be prioritised for immediate action, with a crossing point for St Jude’s Road to be considered at a later date, as some residents had suggested a controlled crossing by the shops at the entrance to the village. Mr Milne advised that he could not give an immediate estimate for the latter option and that pursuing this would entail further delay in re-designing and costing; he also noted that the pedestrian survey (described in Appendix 2) had shown considerable demand to cross St Jude’s Road at the existing traffic lights. The chairman noted the general consensus in favour of a two crossing solution as set out in the report, and asked Mr Milne to explore further the A30-only option.

Mr Furey proposed a resolution, seconded by Councillor Roberts, which was carried unanimously:

AGREED:

That the revised scheme as laid out in the report with tabled Appendix 3, be progressed

9/13 CYCLING SAFETY SCHEMES - EGHAM [FOR DECISION] [Item 9]

Mr Duncan Knox and Mr David Sharpington presented the report, noting that a segregated cycleway along the top of the existing footpath would offer significant safety benefits. They advised that if the Department of Transport allocated funding a report would be considered by the Cabinet in March to consider the Surrey County Council contribution.

The local county and borough members expressed support for the scheme to take cyclists off the busy road and away from Runnymede roundabout.

AGREED:

That the proposals for The Causeway and The Glanty are approved, subject to the outcome of the funding bid.

10/13 HIGHWAYS UPDATE REPORT [FOR DECISION] [Item 10]

Mr Milne presented the report. Members raised concerns about the quality of road repairs undertaken, with particular reference to the A30 Egham bypass

which had shown signs of damage following removal of the Olympic lane markings, and also queried whether a minor road or cul de sac should be prioritised for Local Structural Repair (Annex 1).

AGREED:

- i) to note the progress with the ITS Highways and developer funded schemes;
- ii) to note that a further Highways update report is to be brought back to the next meeting of the Committee;
- iii) the capital maintenance proposals for 2013/14 subject to the anticipated provision of capital funding;
- iv) the delivery of additional capital maintenance works from the list shown in Annex 1 as a contingency plan in the event of any ITS schemes not being deliverable, or there being an underspend of the ITS capital budget, and to delegate authority to the Area Highway Manager to determine any additional capital maintenance works in consultation with the Committee chairman and vice-chairman.

11/13 DATA OVERVIEW OF ACADEMIC PROGRESS IN RUNNYMEDE [FOR INFORMATION] [Item 11]

Mr Jonathan Roddick and Mr Ian Wilson, of Babcock Four S, and Mrs Sue Eckett of Surrey County Council presented this report, with apologies from Mr Mark Scarborough.

Mr Roddick noted a correction to the report at 2.6 (and 1.7) advising that the Surrey average for Key Stage 4 was 64.2% not 62.9% as stated in the report, which meant that Runnymede's results were slightly below the county average rather than above.

He also highlighted that wherever primary schools were below the average, attention was focused on improving the value-added measure between years 2 and 6. He noted that a high proportion of the local schools had been rated as good or outstanding by Ofsted, and that where this was not the case continuing support on school leadership was being provided.

Members queried why the report said that data had been "suppressed" and asked about differentials in performance between girls and boys. They requested a breakdown of how schools had used the Pupil Premium allocations, and that information should be provided in numbers as well as percentages. They asked that a further briefing opportunity to discuss schools performance in private be arranged later in 2013, as they were not prepared to note the report in its current format which provided insufficient detail.

Mr Roddick explained that "data suppressed" meant that due to the very small sample size of the cohort in a particular school, the Department for Education advised that it should not be published, to protect the individual children in that cohort. He advised that, where schools had in place strong assessment processes for individual pupils, boys did as well as girls in English and particularly where they were confident in reading ability at age 6. Mrs Sue Eckett offered to speak to members individually outside the meeting with reference to particular schools where they had specific questions or concerns.

12/13 YOUTH: LOCAL PREVENTION COMMISSIONING 2013-15 [FOR DECISION] [Item 12]

Mr Leigh Middleton noted that a revised version of the report had been tabled. He said that, following consideration of the previous year's process, it had been agreed to move to a grants rather than a contracts-based system to give greater flexibility and for the same reason, providers might bid for smaller amounts from the total budget with a maximum of four local providers delivering the service together.

A further change was that as well as using data to identify which young people were at risk of becoming NEET (not in education, employment or training) the local schools, police and youth centres may refer individuals considered to be in need. He explained that a small budget of £20,000, to be allocated by the Youth Support Service manager, would enable young people to be supported with small expenses such as travel costs to ensure they could access their training or employment. Furthermore, the Youth Small Grants budget would be open to small groups of young people to bid for specific purposes, provided that they were supported by a larger organisation which could receive and administer the funding for them.

The chairman thanked Mr Middleton for his work with the Task Group.

AGREED

a) to approve the allocation of £20,000 to Personalised Prevention Budgets (see 1.3a for details);

b) to approve the local needs specification (Annexe A) to be considered by providers focusing on the identified needs of Runnymede and the geographical neighbourhoods prioritised by the Youth Task Group.

13/13 YOUTH SMALL GRANTS 2012-13 [FOR DECISION] [Item 13]

Mr Middleton advised members that the remaining funds were over-bid for this final round, and corrected the recommendation e) as it was not eligible under the current criteria although in 2013-14 following changes to allow groups of young people to bid, it would be.

The chairman advised that the funding for the Chertsey Scouts mini-bus had been awarded by another body.

This meant that there was a further £2000 to allocate, and members considered that the All Saints youth worker request (supported by the local member) should receive additional funds.

AGREED to award:

a) £1000 to Boxing Inclusion Zone (BIZ) towards core revenue costs;

b) **£0 to 1st Chertsey Scout Group** towards replacement of their mini-bus (as funding for the mini-bus has now been found from another source);

c) £500 to 1st/4th Addlestone (St Paul's) Scout Group towards camping equipment;

d) **£3120 to All Saints Church Parochial Church Council** towards a youth worker;

e) **£0 to Addlestone Youth Committee** towards their music project (as this project did not meet the current core criteria);

f) not to make an award to Heathervale Baptist Church's youth group relaunch, as this organisation has already been awarded £1767 in Small Grants in 2012/13;

g) not to award to British Dyslexia Association Summer School, as this organisation has a turnover of more than £100,000 and therefore does not meet the agreed core criteria for the award of Small Grants.

14/13 SURREY FIRE AND RESCUE PUBLIC SAFETY PLAN [FOR INFORMATION] [Item 14]

Mr Gavin Watts explained that the Public Safety Plan for Surrey Fire & Rescue did not include any specific changes for Runnymede, but that neighbouring areas were affected by proposals. In particular, he noted that the Service was reforming its “retained duty contracts” from summer 2013, and that there would be fire station rationalisation in Spelthorne and Elmbridge within the coming three years, with public consultation planned for Staines later in 2013. He advised members that the increase in volunteers had assisted the service in maintaining a presence at community events, even when duty crews were called away to emergencies. He also noted that four-wheel drive vehicles, to be kept at Egham and Chertsey stations, were being purchased as part of the Service’s flood response readiness.

Members noted the report.

15/13 MEMBER ALLOCATIONS FUNDING [FOR DECISION] [Item 15]

Mr Few said that he would like to support the Youth Festival in Runnymede during the summer, and would allocate £750 towards this.

AGREED:

- i) to approve the items presented for funding from the Local Committee’s 2012/13 revenue and capital funding as set out in paragraph 2 (2.2 to 2.8) of the report, **with additional funding of £750 from Mel Few’s allocation for the project at 2.5;**
- ii) to note the expenditure approved since the last Committee by the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3 (3.2 to 3.5);
- iii) to note returned funding of £300 (Mary Angell) approved at Local Committee on 20 February 2012 towards Central Surrey Health for Surrey Peer Education, as the project was cancelled. The funding has now been reallocated to an Art Workshop held by SCC Children’s Rights team.

16/13 FOR INFORMATION - LOCAL CONSULTATIONS [Item 16]

Members noted the items.

Meeting ended at: 5.10 pm

Chairman

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (RUNNYMEDE)

DATE: 1 July 2013

LEAD OFFICER: Mark Borland, Group Manager (Surrey Highways)



SUBJECT: Operation Horizon 5 Year Roads Maintenance Plan

DIVISION: ALL

SUMMARY OF ISSUE:

Operation Horizon is a new targeted investment programme for road maintenance, and has been achieved through two key actions:

- **Increased Funding** – Cabinet has added £25m to the road maintenance budget over the next 5 years, resulting in a total £100m budget.
- **Contract Savings** – project will deliver 16%-20% saving on existing contract rates, enabling £16m- £20m to be re-invested in Surrey's roads

Combined the actions above will enable a total investment programme of nearly **£120m** to replace the worst 500km (10%) of Surrey roads.

For Runnymede in particular, the new programme will result in £6m being invested in the local road network and will enable 33km of road (11% of local network) to be re-surfaced over 80 separate road schemes.

This report seeks Local Committee approval for the identified roads which will be resurfaced in Runnymede under Operation Horizon. The programme has been optimised to enable:

- 5km of the A320 to be surfaced in year 1
- Full reconstruction of the primary roads in Addlestone & Chertsey Town Centre in year 2
- Significantly increased resurfacing programme for Runnymede residential and rural areas in year 2 and 3

RECOMMENDATIONS:

The Local Committee (Runnymede) is asked to agree that

- (i) They formally approve the £6m Operation Horizon programme for Runnymede and that the 33km of road, across the defined scheme list detailed in **Annex 1**, is resurfaced over the investment period
- (ii) Surrey Highways produce an annual report in March 2014 confirming to the Local Committee the programme's progress and success to date.

REASONS FOR RECOMMENDATIONS:

17% of the county's roads are classified as "poor", requiring structural repair. Operation Horizon will seek to address this structural issue by rebuilding a minimum of 10% of the road network and over the investment period will realise £16m to £20m in savings, all of which will be fully re-invested in highway network.

The investment programme will not completely resolve the wider road maintenance backlog (estimated at £200m), however, it is intended to reduce the number of roads classified as "poor" by 50% and will be a significant step in improving the overall road network.

1. INTRODUCTION AND BACKGROUND:

- 1.1 In tandem with majority of local highway authorities, Surrey's roads are now deteriorating at a faster rate than ever before.
- 1.2 In 2012 the AA published results of a year-long study and expressed serious concern about the state of Britain's roads following a succession of heavy rain, flooding, snow and ice. It concluded that nearly one fifth of the UK network require urgent attention over the next five years, with an estimated cost of up to £10bn to deliver the necessary maintenance.
- 1.3 Radical and urgent action is therefore required to meet residents' expectations for road condition. Consequently over the past 18 months Surrey Highways has been working with its contractors, UK research laboratories and senior stakeholders to develop a new innovative approach to highway road maintenance.
- 1.4 The outcome of this exercise is Operation Horizon, a new investment programme that will significantly increase both the scale and scope of highway repair and is provided in this report for committee review and endorsement.

2. ANALYSIS:

- 2.1 Road condition is measured nationally by the Road Condition Index (RCI), which assesses roads into 3 categories:
 - Green – good road condition
 - Amber – in need of maintenance but not critical
 - Red – road requires structural repair
- 2.2 The RCI indicates that on average **10%** of England's local highway network is classified in the red zone. However, the average in Surrey is higher, with **17%** of the network classified in the red zone.
- 2.3 Further analysis confirms that Surrey has a specific concern in town centres, residential and rural areas, with more than 21% of lower speed roads (SPN3) classed as in need of structural repair.
- 2.4 800km of the road network is therefore classified as poor, with the previous annual programme (2012/13) only resurfacing approximately 60km p.a. On

current projections it would take a minimum of 13 years to repair the structural backlog, during which time more roads will deteriorate.

2.5 To address this problem Surrey Highways is therefore launching Operation Horizon and will aim to:

- ⇒ Replace a minimum of 500km (10%) of the council's network
- ⇒ Deliver an annual reduction of 20% in number of potholes
- ⇒ Specifically target rural lanes and residential areas
- ⇒ Improve the council's national score for road condition
- ⇒ Improve the appearance and ride quality of network
- ⇒ Support the local economy by reducing disruption

2.6 The project outcomes have been delivered not only through a £25m increase in highway budget but also by achieving 16%-20% in contract efficiencies.

2.7 To deliver the project savings, five key efficiency areas have been identified:

a. Longer Term Programme

A **10%** cost discount was secured on condition that Surrey Highways confirm a five year programme in advance and ensure amendments are restricted to the absolute essential changes only. The longer term programme enables contractors to bulk buy and remove costly staff downtime

b. New Storage Depot

Significant waste cost was identified in haulage as small amounts of materials are required to be transported from Kent for each specific scheme. SCC has offered storage facilities to reduce haulage costs and allowed contractors to reduce their costs by **2%**

c. New Materials

Following work with contractor's laboratories a new material has been identified which is more durable and due can be delivered using less volume and thus less material. This will deliver a further **2%** saving.

d. Vehicle Relocation

A time & motion study identified that contractor staff were waiting for up to two hours on-site before commencing schemes. This was due to the need to locate owners of parked vehicles that were preventing a re-surface. From 2013/14 SCC will implement a new policy allowing contractors to re-locate vehicles to an adjacent road, saving **1%**.

e. Improved Waste Management

Surrey roads contain a high presence of Tar, classified as hazardous waste, and thus can only be disposed of in specific UK locations. As part of Project Horizon, Surrey Highways will apply a new chemical process which will make materials safe and save a further **1%**

2.8 In addition to the identified 16% saving, the project team is confident that a further 4% saving could be secured over the five years through improved value engineering and use of new materials.

- 2.9 Operation Horizon will also deliver the following quality benefits:
- **Improved Programme Management** – the five year programme, will ensure all works are published 12 months in advance and allow at least three months for in-depth planning for each scheme
 - **Improved Communication Plan** – A new Communications Plan will be implemented. This will improve the level of communications residents and member receive on schemes in their area
 - **Apprentice Programme** – Horizon will employ an additional 12 apprentices via Surrey Highways and wider supply chain to be appointed.
- 2.10 Operation Horizon is unfortunately not able to resurface the total identified 17% need, it will however, resurface a minimum of 10% of the identified roads and significantly reduce the structural backlog and deliver the single biggest road maintenance programme to Surrey's road network for the last 15 years.
- 2.11 In addition to Operation Horizon, Surrey Highways will also fund two further road maintenance programmes. These additional programmes are intended to reduce the rate of road deterioration and prevent additional roads (over and above the 17% already identified) developing further structural failures:
- ⇒ **Surface Protection Programme** – Surrey Highways will fund a **£5m per annum** programme of surface dressing and micro-asphalt. This programme will not replace the road structure but will add a protective surface layer which will prevent potholes and defects from developing, while also improving ride quality for commuters and residents. The planned programme will be published each year, and the 13/14 Surface Protection Programme for Runnymede is detailed in **Annex 1**.
 - ⇒ **Local Structural Repair** – Surrey Highways will fund an additional **£2m per annum** to Local Committees to enable them to repair roads not identified by the Operation Horizon or Surface Protection Programme. Funding will be ring-fenced for highway activity, however, committees will have complete discretion to allocate spending as they see fit.
- 2.12 Combined the three programmes (Horizon, Protection and LSR) will ensure that Surrey roads are maintained to the highest possible standard within exiting financial constraints.
- 2.13 Surrey Highways have also commissioned a further project to develop proposals and options to resolve the 7% of the network not addressed by Operation Horizon. These long term proposals will be developed in conjunction with the South East 7 and assessed with Environment Select Committee/Cabinet and will hopefully be brought forward during the term of the existing council.

3. OPTIONS:

- 3.1 Over the past 18 months Surrey Highways have examined a number of alternative options including:
- ⇒ **Large Patch Repair** – a number of other highway authorities have sought to address the maintenance backlog by delivering large pot hole repair crews and patching work. Although it is recognised that this will deliver high volume activity, the analysis confirmed it would only be a short term measure. As due to the significant underlying road conditions, the potholes would reappear within 6-24 months. Surrey Highways have therefore sought to invest in a larger structural repair programme which although delivering less volume, will ensure that all works delivers a minimum of 10 year design life.
 - ⇒ **Annual Programme** – Almost all highway authorities deliver an annual repair programme, this is to enable flexibility and allow works to adapt to changing road conditions. However, our analysis demonstrated that a longer term fixed programme would deliver 16% savings (£16m) and would support improved communications to members and residents, improving forward planning and engagement.
- 3.2 Surrey Highways therefore believe the investment programme delivers the best value and quality for Surrey County Council.

4. CONSULTATIONS:

- 4.1 To ensure the five year programme was fit for purpose, a nine month consultation process was conducted with residents, local associations and county councillors. The consultation included:
- ⇒ Public Road Shows – with members of the public asked to nominate their worst roads
 - ⇒ Websites – an online publicity campaign was launched seeking residents' views
 - ⇒ County/Borough Councillors – individual 1:1s and ward specific meetings were held with councillors to ensure local priorities were met
 - ⇒ Local Highways Office – large number of meetings to ensure programme was aligned to local priorities
 - ⇒ Planning Office to ensure works planned for year one did not conflict with existing planning decisions
 - ⇒ Transport & Environment Select Committee/Cabinet – work to ensure funding and objectives met strategic priorities
 - ⇒ Utilities Companies – meeting to ensure programme is co-ordinated with utilities replacement programme

- 4.2 As a result of the consultation, 20% of the investment programme has been directly nominated by residents and councillors, with the remainder based upon engineering study and analysis.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The investment programme will be fully funded by Surrey Highways Medium Term Plan and no financial contribution is required from the local committee budget.
- 5.2 It is, however, recognised that the fixed five year investment programme will reduce local committee flexibility to promote future maintenance schemes as petitioned by residents.
- 5.3 The scale and scope of investment programme is only sustainable if programme changes are limited, thus Surrey Highways will not be able, over the project period, to delivery new schemes not previously identified in **Annex 1**.
- 5.4 Consequently there could be increased pressure on local committee allocation to respond to residents' petitions to re-surface roads not already identified in Annex 1.
- 5.5 To ease potential budget pressure, the Cabinet has therefore confirmed that the enlarged funding originally announced as one-off for 2012/13 (increasing local committee funding from £2m to £4m) will be maintained throughout the Operation Horizon period (2013 – 2018).
- 5.6 The additional funding will be allocated per committee on the previously agreed formula and it is for local committees to determine the funding split between road maintenance and transport improvements.
- 5.7 The additional funding will support local committees' response to local petitions. For clarity Surrey Highways will continue to ensure that all roads are safe for travel by removing potholes and wider patch repairs, however, it will not deliver larger condition repairs outside of the annual Surface Protection Programme and scheme list provided in **Annex 1**.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Improved road maintenance will support all travelling commuters and minority stakeholders.

7. LOCALISM:

- 7.1 The investment proposal will further support localism. Not only have local communities directly influenced the programme, it will also enable communities to have a clearer understanding of Surrey Highways "Level of Service" in regards to major repair and a fuller appreciation of the longer term programme.

- 7.2 This appreciation will enable the programme to more effectively co-ordinate with local priorities and support wider initiatives, for example, delivering re-surfacing schemes at the same time as new safety crossings.

8. OTHER IMPLICATIONS:

- 8.1 Not applicable

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The combined effect of increasing severe weather (impacting the rate of deterioration on the road network) and overall reducing budgets in an era of austerity has the potential to have a lasting negative impact on the local road network, reducing resident satisfaction and impacting wider local economy.
- 9.2 However, rather than accept the status quo, Surrey Highways has sought to develop innovative and new ways of working that will not only maintain current investment but indeed radically increase its scope and scale.
- 9.3 The move to a longer term programme has delivered an effective local consultation process. This has enabled a fit for purpose road maintenance programme that not only meets the technical need but also wider local aspirations and concerns.

10. WHAT HAPPENS NEXT:

- 10.1 Following committee approval of the Operation Horizon programme detailed in Annex One, the following actions will be delivered:

June 2013

- ⇒ Operation Horizon programme published to residents and communities
- ⇒ Detailed Year One programme published confirming proposed dates for each specific scheme.
- ⇒ Re-surface programme commences, with monthly updates to Surrey county councillors and impacted residents

March 2014

- ⇒ Officers will provide an annual report confirming progress in delivering year 1 schemes and detailed dates for Year 2 programme.

Contact Officer:

Mark Borland, Group Manager (Surrey Highways), 0208 541 7028

Consulted: See consultation details above

Annexes:

Annex One_ Operation Horizon Investment Programme _ Runnymede

Sources/background papers:

- Environment & Transport Select Committee Reports_ November 2013
- Cabinet Report_ March 2013

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2013

SURREY ROAD MAINTENANCE OPERATION HORIZON



INVESTING IN YOUR COMMUNITY

AREA: Runnymede

Surrey County Council

01/06/2013

INTRODUCTION

The health and condition of our road network is vital to local businesses, the wider economy and residents' pride in their community.

However, with the fourth busiest road network in the UK, ever-increasing demands from the utility companies to install new infrastructure and escalating incidents of severe weather combining to cause cracks and uneven surfaces, the challenge to maintain our network, to the standards demanded by our residents, has never been greater.

INVESTING IN THE FUTURE

To meet the challenges of the future and deliver significant improvement in Surrey's road network, in February 2013 Surrey County Council therefore approved the delivery of one of the largest single road investment programme in Surrey's recent history.

The **£100m** investment programme, **Operation Horizon**, will be delivered over a five year period from 2013 – 2018 and has five key objectives of:

- i. Replacing 500km (10%) of the council's road network
- ii. Reducing the number of potholes and safety defects
- iii. Improving the council's national score for road condition
- iv. Improving the appearance and ride quality of network
- v. Supporting local economy through reduced road disruption and closures

This information leaflet provides the investment information for **Runnymede** and details the specific roads that will be replaced over the five year period in your area.

RUNNYMEDE – ROAD INVESTMENT PROGRAMME

Runnymede has **281km** of road, many of which are residential streets that feed into the major arterial network, with direct links to the M3 and M25.

Over the next five years Operation Horizon will invest a minimum of **£6m** in Runnymede's road network. The investment will enable over **33km (11%)** of Runnymede's road network to be replaced, significantly improving ride quality and community pride.

The provisional programme for roads to be resurfaced in Runnymede under 'Operation Horizon' is detailed by town/village, from Page Five.

HOW WERE THE ROADS SELECTED?

In 2012 a full engineering survey was completed for the majority of Runnymede's road network. All surveyed roads were then prioritised and scored using condition data to determine the worst 28km of roads in Runnymede.

In conjunction, a public consultation exercise was held which allowed members of the public to nominate their own worst roads, while to support the consultation a series of road shows were held across the County.

Using the condition data, public nominations and local knowledge, Engineers then worked with the Local Runnymede Committee to determine, within the funding constraints, the optimum five year programme for the Runnymede area.

WHAT WILL THE WORK INVOLVE?

Prior to construction, all roads on the Operation Horizon Programme will be assessed by a qualified engineer to determine reason for road failure. This will include assessment of the underlying road base and top surface. Depending upon the needs analysis, one of two options will be selected;

- ✓ **full reconstruction**, replacing the underlying road base & top surface
- ✓ **partial reconstruction**, replacing top road surface only

The right engineering option will be selected for each road, with and the latest road design and engineering best practice deployed to ensure the road is fit for purpose for at least the next 10-15 years.

In addition to Operation Horizon, Surrey Highways will also deliver an annual Surface Treatment programme. This programme will provide minor road repairs and add a new surface layer to protect road from future water ingress.

For 2013/14 approximately **25 roads** have been identified as suitable for this treatment and are detailed from page under the relevant town or village.

WHAT TO DO IF YOUR ROAD IS NOT INCLUDED IN OPERATION HORIZON?

Operation Horizon will replace the worst 10% of roads in Runnymede and will make lasting improvement to the road network. However, we recognise the investment programme is not able to replace every road in the area to the desired standard. If you therefore believe urgent work is required on your road and it is not on the proposed programme, you have two available options:

Option One: Safety Defects

If your road contains defects or potholes which are causing a hazard to safety then you can report the defect via our online reporting tool at www.surreycc.gov.uk/do-it-online/report-it-online#highways. The defect will be inspected and you will receive written confirmation of proposed remedial action within 28 days.

Option Two: Condition Repair

If your road has poor ride quality and is causing significant local inconvenience then you can petition the local Runnymede Committee to allocate funding for a full reconstruction or repair. Funding is limited and the Committee will not be able to meet all requests, with petitions assessed on a needs basis. Details on how to submit petition are available via the Surrey CC website.

MANAGING CHANGE OVER PROGRAMME TERM

Operation Horizon was developed based using the best information available in 2012 and it is the Council's intention to maintain, over the five year period, the programme integrity to the best of its ability.

However, it is clearly recognised that over a five year period, the network is subject to change with impact of weather, utility works and further events forcing changing maintenance priorities. The programme for Operation Horizon will therefore be formally reviewed on an annual basis, to ensure it meets the latest needs of the Runnymede network. This may involve bringing schemes forward in the programme or replacing schemes. Any such amendments will be evaluated scientifically, with updated programme published each April via the Runnymede Local Committee and County Council website.

FURTHER INFORMATION

For further information, including actual dates for proposed schemes due within the next six months, and further questions/answers please see:

www.surreycc.gov.uk/roads-and-transport/highways-information-online/improving-surreys-roads

1. Addlestone

Year One (2013/14)

Surface Treatment

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Brighton Road	A318	Station Road	Crockford Park Rd	400

Project Horizon

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Weybridge Rd	A317	Woburn Hill	Borough Boundary	1000

Year Two (2014/15)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Chertsey Road	A317	Chertsey R/A (Inc. R/A)	Eastworth Rd	800
Chertsey Road	A318	Chertsey R/A	High Street	615
High Street	A318	Chertsey Road	Station Road	376
Station Road	B3121	Weybridge Road	Brighton Road	1010
Church Road	B3121	Brighton Road	M25 bridge	815
Spinney Hill	B3121	M25 bridge	Hare Hill	894

1. Addlestone (Continued)

Years Three to Five (2015/18)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Woburn Hill	A317	Chertsey Rd r'about	Station Road	1026
Copperfield Rise	D3107	Rudd Rise	End	362
Dickens Drive	D3107	Copperfield Rise	Ongar Hill	241
Heron Dale	D3089	Bois Hall Road	End	196
Lime Grove	D3035	Quiet Close	Church Road	218
Marley Close	D3108	Copperfield Rise	End	140
St Peters Way RB	A317	All Approaches		550
Liberty Lane	D3098	Brighton Road	End	700
School Lane	D3031	Church Road	Green Lane	750
Ongar Hill	C128	Spinney Hill	Hare Hill	640
Crouch Oak La	D3038	Station Road	Princess Marys Road	320

2. Chertsey

Surface Treatment

Year One (2013/14)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Chilsey Green Rd /Pycroft Rd	A320	Thorpe Rd	Bell Bridge Rd	660
Laburnum Rd	D3019	Entire Length		380
Alwyns Lane	D3010	Entire Length		383
Guildford Rd/Bell Bridge Rd	A320	Pycroft Rd	M25 Bridge	800
Guildford Rd	A320	Bittams Lane	Little Green Lane	788

Project Horizon

Year Two (2014/15)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Guildford Road mini r/abouts	A320	Green Lane 2 mini r/abouts	Little Green Lane	400
Grove Road all sections	D3011	St Ann's Road	To End inc Sth Grove	700

2. Chertsey (Cont)

Years Three to Five (2015/18)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
St Ann's Road	B375	Chertsey Bypass	Windsor Street	470
London St/ Windsor Street	B375	St Ann's Road	Bridge Road	700
Bridge Road	B375	London Street	Chertsey Bridge	900
Paddocks Way	D3042	Fordwater Road	To End	120
Mead Lane	B3043	Fordwater Road	End	594

3. Egham

Surface Treatment

Year One (2013/14)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Blue Ball Lane	D3184	High Street	Grange Road	91
Glebe Road / Hythe Park Road (inc Roundway)	D3153	Thorpe Lea Road	To End	700
Clandon Ave	D3164	Ashleigh Ave	Warwick Ave	140
Wavendene Ave	D3164	Thorpe Lea Rd	Ashleigh Ave	460

Project Horizon

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Thorpe Road	B3376	Hythefield Ave	Egham R/about	500

Year Two (2014/15)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Egham Bypass	A30	High Street	A308 Windsor Rd	1100
Chertsey Lane	A320	Egham R/A	Timsway	500
Thorpe Lea Road	B3376	Ayebridges Ave	Hythe Field Ave	700
The Glanty/The Causeway	A308	Runnymede R/A	The Causeway	500

3. Egham (Continued)

Years Three to Five (2015-2018)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Grange Road	D3184	Church Rd	North St	285
Stroude Road	C10	Manorcrofts Rd	New Wickham Lane	500
Vicarage Road	B388	Thorpe Lea Rd	M25 Bridge	1000
Wapshott Road	D3155	St Pauls Road	Bowes Road	350
Station Road	C10	Church Road	Manorcrofts Road	300
Claremont Rd	D3148	The Causeway	End	230

4. Englefield Green / Egham Town

Year One (2013/14)

Surface Treatment

Road name	Road Ref	Limits (start)	Limits (end)	Length (metres)
Almond Close	D3118	Kingsley Ave	End	90
Vegal Crescent	D3120	Willson Road	Bond Street	74
Rusham Rd	D3185	Station Road	Queen's Road	225
Queen's Rd	D3185	Rusham Rd	End	175
Ripley Avenue	D3190	Spring Rise	Clarence Street	240
Lynwood Ave	D3190	Ripley Avenue	End	191
Egham Hill	A30	St Davids Drive	Egham High St	1700

Year Two (2014/15)

Project Horizon

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Fairhaven	D7015	High St	Fairhaven Court	102
Hummer Rd	D3144	Egham Bypass	High Street	320
Tite Hill	D3131	Middle Hill	Egham Hill	1000
Bond Street	D3120	Kings Lane	St Judes Rd	500

Years Three to Five (2015/2018)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Windsor Road	A308	Runnymede R/A	Pleasure Ground	1100
Church Road	D3407	Hummer Rd	Grange Rd	528
Spring Rise	D3182	Lynwood	Limes Road	790
Bakeham Lane	D3191	Prune Hill	London Rd	253

5.Foxhill, Thorpe & Virginia Water

Year One (2013/14)

Surface Treatment

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Guildford Road	A320	St Peters Way	A319/ B2131	860
Guildford Road	A320	Coach Rd	Brox Rd	780
Chertsey Lane	A320	Timsway	Craigwell Close	820
Stroude Road	C10	New Wickham Ia	Sandhills Lane	2500
Almners Rd	D3005	Lyne Lane Crossing	Hardwick Rd	1150
Trumps Green Rd	C10	Tithe Meadows	M3	950

Year Two (2014/15)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Murray Road	B3121	Spinney Hill	Guildford Road	1000
London Rd	A30	Christchurch Rd	Portnall Drive	650
Christchurch R/A	B389	Roundabout	Junc with Callow Hill	250

Years Three to Five (2015/2018)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Mill House Lane/ Thorpe Rd	B388	Thorpe By-Pass	Staines Rd	1100
Trumps Green Rd	C10	Tithe Meadows	Sandhills	1000
Foxhills Road	D3046	Stonehill Road	Chobham Road	1000
Callow Hill	D3192	Bakehams Lane	International Schl	450

6. Woodham & New Haw

Year One (2013/14)

Surface Treatment

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
Howards Lane (inc Malus Drive & Close)	D3506	Row Town Road	To End	600

Year Two (2014/15)

Project Horizon

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)
King George's Dr	D3064	Queen Mary's Dr	Grange Rd	280
Queen Mary's Dr	D3062	King George's Dr	Woodham Park Rd	400
Braeside	D3072	Kings Road	Scotland Bridge Rd	185
Woodham Park Rd	D3057	Brox Lane	Woodham Lane	1300
Grange Road	D3065	Woodham Lane	Manor Drive	450

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (RUNNYMEDE)

DATE: 1 JULY 2013

LEAD OFFICER: ANDREW MILNE, AREA TEAM MANAGER

SUBJECT: A317 WOBURN HILL & A317 WEYBRIDGE ROAD – SPEED LIMIT ASSESSMENT

DIVISION: ADDLESTONE



SUMMARY OF ISSUE:

A speed limit assessment has recently been undertaken for:

- A317 Woburn Hill (between roundabout junction with A318 Chertsey Road to roundabout junction with B3121 Station Road)
- A317 Weybridge Road (between roundabout junction with B3121 Station Road to existing speed limit change point west of D3093 Weystone Road)

These roads are currently subject to a 50 mph speed limit. The road character has been assessed as urban due to a system of street lighting. It has a preferred limit of 40 mph.

The 'preferred limits' have been determined using appropriate hierarchy from Surrey's speed management policy document, 'Determining and Applying Speed Limits'. Following consultation with Surrey Police, it is recommended to reduce the speed limit to 40mph, between the roundabout junction with A318 Chertsey Road to the existing 50mph/30mph speed limit change point west of D3093 Weystone Road.

RECOMMENDATIONS:

The Local Committee (Runnymede) is asked to agree that:

- (i) Authorisation is given to advertise a notice in accordance with the Traffic Regulation Act 1984, the effects of which will be to revoke any existing traffic orders necessary and introduce a 40mph speed limit to the length of the A317 Woburn Hill and A317 Weybridge Road between the roundabout junction with A318 Chertsey Road to the existing 50mph/30mph speed limit change point west of D3093 Weystone Road (as shown in **Annex 1**);
- (ii) Authorisation is given to the Area Team Manager, in consultation with the Chairman of the Local Committee and Local Member, to resolve any objections received in connection with the proposals; and
- (iii) Subject to no objections being maintained, the order be made and the proposed speed limit change implemented.

REASONS FOR RECOMMENDATIONS:

Recommendations have been made based upon existing policy, in consultation with Surrey Police.

1. INTRODUCTION AND BACKGROUND:

- 1.1 In response to concerns from St George's College and local residents about road safety and requests for a reduction in the speed limit on Woburn Hill, the Runnymede Local Committee agreed that a speed limit assessment should be undertaken for Woburn Hill and Weybridge Road as part of its agreed 2013/14 programme of integrated transport schemes.
- 1.2 Whilst the local community principally expressed concerns about Woburn Hill, it was agreed that Weybridge Road should be considered as part of the assessment since it is effectively a continuation of Woburn Hill and has the same status. Assessing both sections of road will help ensure a consistent approach to the setting of speed limits in the area and will avoid excessive changes in speed limit over a relatively short length (which can cause confusion for drivers).
- 1.3 Woburn Hill and Weybridge Road have been assessed as a strategic route within Surrey's highway network.
- 1.4 Woburn Hill and Weybridge Road are busy roads that form part of the link between the town of Weybridge and the M25.
- 1.5 Surrey's policy for determining speed limits was updated in November 2010.

This is a 4 step approach consisting of:

Step 1 – Determining the length of road or roads to be assessed; giving consideration to start and end points, and road features.

Step 2 – Determining the preferred speed limit. Each road is considered under its respective location category: urban or rural. The road is then assessed against a number of pre-determined factors and definitions – a formulaic hierarchy – to determine the preferred speed limit.

Step 3 – Comparison of the preferred limit to existing speeds. This determines whether drivers are likely to comply with the 'preferred limit'. Where existing speeds are at, close to, or below, the preferred limit then changes would be considered appropriate. Where existing speeds are significantly above the 'preferred limit' then either an appropriate higher limit is recommended, the existing limit retained, or speed management measures are introduced to achieve speeds closer to the preferred limit. It is essential therefore, that Step 3 of this process is conducted in close discussion with the Police so that collective agreement can be reached on the implications of the 'preferred limit'.

Step 4 – Monitoring of a change in speed limit. Monitoring of any introduced speed limit to ensure the level of compliance is satisfactory. A review of this information will then take place including the possibility of introducing speed management measures to ensure compliance.

- 1.6 Speeding is essentially anti-social behaviour and a Police enforcement issue, as driving in excess of the posted speed limit is a criminal offence. The Police, as the sole highway enforcement agency, have the necessary powers to deal with offenders.

2. ANALYSIS:

2.1 Speed data for this location has been assessed.

2.2 The results are shown in the following table:

Road	Average daily flow	Average 85%ile speed (mph)	Average mean speed (mph)
A317 Woburn Hill	22481	41	35
A317 Weybridge Road	22520	49	42

2.3 There have been a number of personal injury collisions on the section of Woburn Hill and Weybridge Road under assessment. Below is a table indicating the collisions between January 2009 and end of October 2012:

Year	Number of collisions		
	A317 Woburn Hill	A317 Weybridge Road	Total
2009	2	2	4
2010	0	3	3
2011	2	6	8
2012 (Up to end of October)	2	0	2

2.4 The table below shows the severity of the personal injury collisions over the investigation period.

Severity	Number of collisions		
	A317 Woburn Hill	A317 Weybridge Road	Total
Slight	4	11	15
Serious	1	0	1
Fatal	1	0	1

2.5 The Police determined that none of the collisions had excessive speed considered as a contributing factor.

2.6 Under Step 2 of the speed management policy, the table below indicates the 'preferred limits' following assessment.

Road	Current limit	Committee requested limit	'Preferred limit'
A317 Woburn Hill	50 mph	40 mph	40 mph
A317 Weybridge Road	50 mph	40 mph	40 mph

2.7 As a general point, mean speeds are now being used as the basis for determining local speed limits, whereas in the past, 85th percentile speeds were used. These are underpinned by extensive research demonstrating the well-proven relationship between speed and collision frequency and severity. Mean speeds also reflect that the majority of drivers perceive that speed to

be appropriate for the said road. It is therefore the aim that the local speed limit is aligned so that the original mean speed driven on the road is at or below the new posted speed limit.

2.8 Under Step 3 of the speed management policy, the table below indicates the mean speeds against the preferred limits.

Road	Mean speed	'Preferred limit'
A317 Woburn Hill	35 mph	40 mph
A317 Weybridge Road	42 mph	40 mph

3. OPTIONS:

- 3.1 There are three options available for the local committee. These are:
- 3.2 To agree to the recommendations contained within this report.
- 3.3 To agree to take no further action and retain the existing speed limit.
- 3.4 In exceptional circumstances the local committee may like to proceed with a change to a speed limit, against officer advice. In such circumstances, the final decision would be taken by the Surrey County Council Cabinet Member for Transport. Members may also be invited to undertake a site visit to inform their decision.

Speeds, the casualty record and safety concerns would have to be reviewed after 12 months and in the event of the new speed limit being ineffective, the policy recommends that remedial action be considered. This review may be needed earlier if there are extenuating circumstances that warrant prompt action.

4. CONSULTATIONS:

- 4.1 Consultation has been carried out with Surrey Police, who would not object to the reduction in speed limit to 40 mph.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The cost of changing any speed limit includes legal advertisement costs associated with the statutory process, together with the costs of design and implementation. It is also possible that some electrical works, and re-lining would be required.
- 5.2 The estimated cost of implementing the recommended speed limit change is £15,000.
- 5.3 The local committee has made budgetary provision from its 2013/14 capital ITS budget and this scheme is included within the Highways Update.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 The Highway Service is mindful of its needs within this area and attempts to treat all users of the public highway with equality and understanding.

7. LOCALISM:

7.1 Local communities would be affected by having to comply with the speed limit agreed upon by the local committee.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Crime and disorder questionnaires have identified speeding traffic as a major concern for Surrey's residents.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

9.1 This report details how the speed limit assessment was conducted. It is recommended that the speed limit should be as below:

A317 Woburn Hill and A317 Weybridge Road should be reduced to 40mph between the roundabout junction with A318 Chertsey Road to the existing 50mph/30mph speed limit change point west of D3093 Weystone Road.

10. WHAT HAPPENS NEXT:

10.1 The proposal to make a Traffic Regulation Order is advertised in the local press, and following the making of the Traffic Regulation Order, the contractor is instructed to install the necessary signing. The likely date that signing would be implemented if the Committee approve the recommendation is October 2013.

Contact Officer:

Jason Gosden, Senior Engineer - 03456 009 009.

Consulted:

Surrey Police

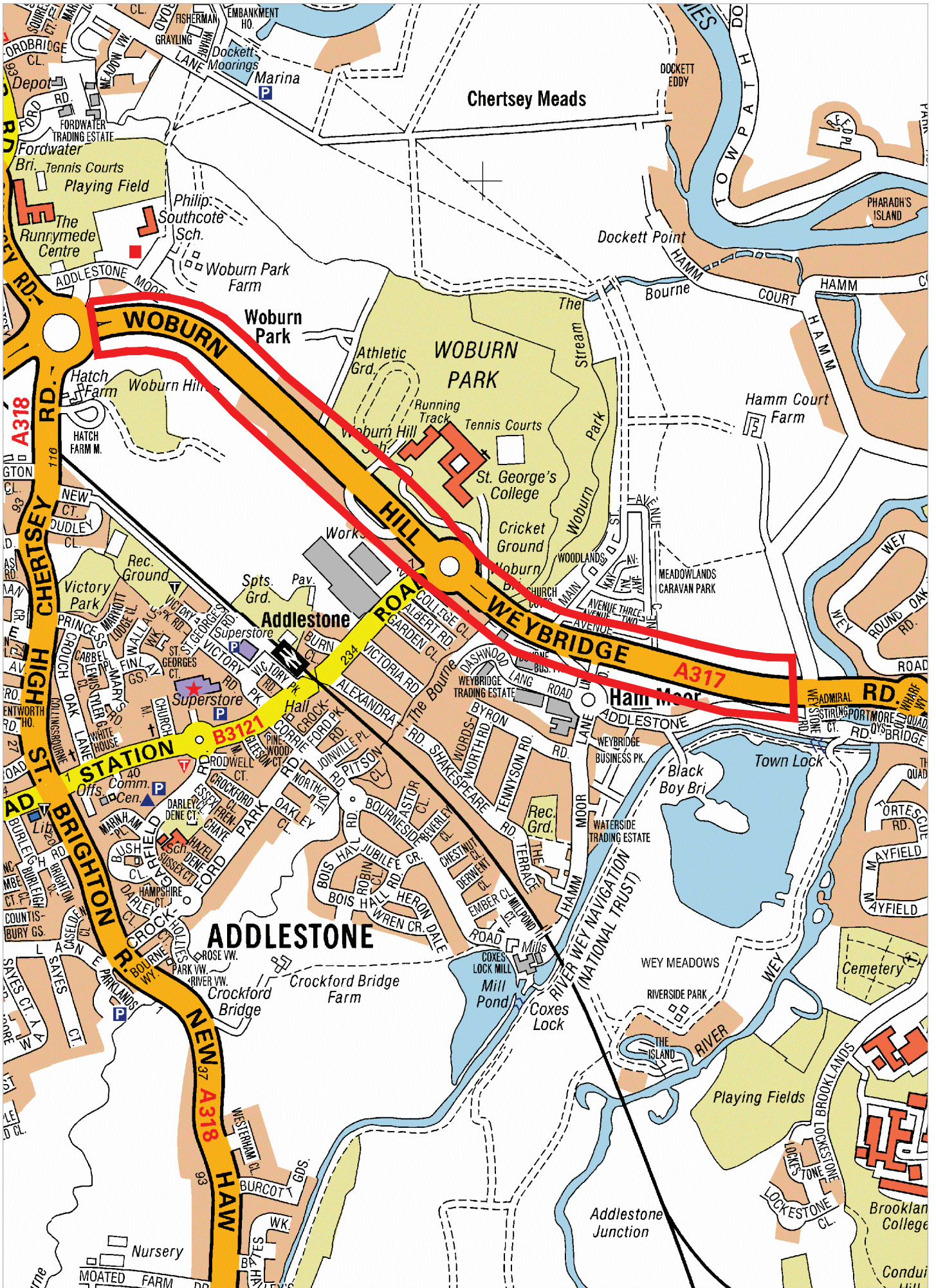
Annexes:

Annex 1 – Map showing extent of assessed speed limit area

Sources/background papers:

None

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (RUNNYMEDE)

DATE: 1 JULY 2013

LEAD OFFICER: ANDREW MILNE – AREA HIGHWAYS MANAGER (NW)

SUBJECT: HIGHWAYS UPDATE

DIVISIONS: ALL



<u>SUMMARY OF ISSUE:</u>
This report records the progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works this financial year.
<u>RECOMMENDATIONS:</u>
<p>The Local Committee (Runnymede) is asked to note:</p> <ul style="list-style-type: none"> (i) The progress with the ITS highways and developer funded schemes (ii) The progress with budget expenditure (iii) That a further Highways Update will be brought to the next meeting of this Committee.
<u>REASONS FOR RECOMMENDATIONS:</u>
The above recommendations are made to enable progression of all highway related schemes and works.

<u>1. INTRODUCTION AND BACKGROUND:</u>

1.1 Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

2. ANALYSIS:

2.1 2012-13 Integrated Transport and Developer Funded Schemes

2.1.1 The Committee 2012/13 ITS capital budget for Runnymede was set at £133,285. A further £33,600 was carried forward from the previous financial year, giving a total budget of £166,885. Table 1 below records the schemes agreed on 20 February 2012 by the Local Committee for delivery in the 2012-13 financial year.

Table 1 - ITS and Developer Funded Schemes for 2012-13

Project	Budget estimate (£k)	Estimated completion cost (£k)	Details
A30 London Road j/w St Judes Road controlled pedestrian facilities	25	25	Separate report has been presented. £95k has been re-profiled to the 2013/14 to enable scheme delivery. Initial phase completed .
Stroude Road safety improvements	21	21	Introduction of a double white line system and installation of vehicle activated signs. Scheme completed.
Simplemarsh Road pedestrian crossing improvements	9	9	Scheme completed.
A317 St Peters Way Traffic Management	5	5	Study completed. Report to be circulated to Committee Members.
Lyne Crossing Road jctn with Lyne Lane road safety measures	14	14	Partially complete. Awaiting installation of signs (provisionally programmed for 9 July 2013).
TOTAL	74	67	

2.2 2012-13 Capital Maintenance Budget

2.2.1 Following the private meeting held on 24th July 2012, it was agreed to fund a programme of localised structural repair work (LSR) as shown in Table 2 below from the £133,285 capital maintenance allocation:

Item	Cost (£)	Comment
Northcroft Close	13,781	Completed.
Knowle Grove Close	23,100	Completed.
Staines Bridge (Chertsey Lane) roundabout	49,840	Completed.
Chertsey Lane	39,748	Completed.
Millan Close	8,509	Completed.
Faris Lane	25,928	Completed.
Knowle Grove (various)	33,320	Completed.

sections		
Ford Road	28,504	Completed.
Total	222,730	

Table 2 – 2012/13 LSR Programme

2.2.2 The approved LSR programme exceeded the capital maintenance allocation and was part funded by monies from the Local Committee Revenue budget. All sites have been successfully completed.

2.3 2013-14 Integrated Transport and Developer Funded Schemes

2.3.1 Following the Runnymede Local Committee held on 26th November 2012, the programme of schemes shown in Table 3 below was agreed:

Project	Budget estimate (£k)	Details
A30 London Road j/w St Judes Road controlled pedestrian facilities	350	Feasibility design completed. Detailed design in progress. Application has been made to utility companies for adjustments. Application for works to protected trees in progress. Legal agreement for dedication of land from RHUL being finalised.
A30 London Road/Christchurch Road junction improvements	20	Feasibility and design only project; for construction in 2014/15.
Woburn Hill/Weybridge Road speed limit assessment	15	Assessment complete. Reduction in speed limit recommended. A separate report on this is presented to Committee for decision. It is proposed that modifications are implemented in 2013/14.
Christchurch Road VAS	10	Installation of VAS to be carried out in 2013/14.
Byfleet Road bridge warning signs	10	Design of upgraded signs in progress. Intended for delivery in 2013/14.
A317 Weybridge level crossing signs	15	Liaison with Network Rail ongoing. It is proposed that sign is installed in 2013/14.
Bridge Road/Weir Road junction improvements	10	Traffic surveys requested. It is proposed that feasibility and design work is carried out in 2013/14 with a view to delivering identified improvements in 2014/15.
Egham Controlled Parking Zone	10	The Parking Team intend to carry out this study in 2013/14, subject to the availability of this funding.
TOTAL	440	

Table 3 – 2013/14 ITS programme

2.3.2 The capital ITS allocation for Runnymede is £133,285. In addition to this, £95,000 has been carried forward from the previous financial year. To support delivery of the A30 London Road/St Judes Road pedestrian facilities scheme, £108,000 of developer deposits have been allocated, together with a £25,000 contribution from Safety Engineering, and £20,000 of Local Committee Revenue, giving an overall ITS capital budget of £381,285. This programme exceeds available funding and was agreed to allow flexibility. For

this reason, depending upon confirmed costings, some schemes may need to be deferred.

2.4 Revenue maintenance allocations and expenditure 2013/14

- 2.4.1 The 2013/14 revenue maintenance allocation for Runnymede is £210,025. Table 4 shows how these funds have been allocated, and the spend progress to date.

Item	Allocation (£)	Comment (as at 13 June 2013)
Drainage / ditching	40,000	£1,300 committed.
Carriageway and footway patching	100,025	£30,536 committed.
Vegetation works	30,000	£7,400 committed.
Signs and markings	20,000	£100 committed.
Low cost measures	20,000	£0 committed.
Total	210,025	£39,336 committed

Table 4 – 2013/14 Revenue Maintenance Expenditure

2.5 COMMUNITY ENHANCEMENT FUND

- 2.5.1 The total 2013/14 Community Enhancement (formerly Community Pride) allocation for Runnymede is £30,000. Committee have previously determined to divide this fund equally between County Councillor Committee Members.
- 2.5.2 The Maintenance Engineer for Runnymede will provide guidance and assistance, organise cost estimates, and raise orders to ensure delivery of works.
- 2.5.3 To ensure that this fund is effectively spent, and to enable highways contractors to deliver works before the end of the financial year, it is recommended that all works should be agreed by 31st October 2013.
- 2.5.4 In the event of no firm spending decisions being made, the Maintenance Engineer will determine suitable works and organise their delivery.
- 2.5.5 A summary of spend progress is shown in Table 5.

Member	Allocation (£)	Comment (as at 12 th June 2013)
Chris Norman	5,000	£0 committed.
Yvonna Lay	5,000	£0 committed
John Furey	5,000	£0 committed.
Mel Few	5,000	£0 committed.
Marisa Heath	5,000	£0 committed.
Mary Angell	5,000	£0 committed.
Total	30,000	£0 committed

Table 5 – Community Enhancement Fund spend progress

2.6 2013-14 Capital Maintenance Budget

2.6.1 Following the meeting held on 26 February 2013, it was agreed to fund a programme of localised structural repair work (LSR) as shown in Table 6 below, utilising the £146,081 capital maintenance allocation:

Item	Estimated Cost (£)	Comment
A308 Windsor Road	-	Being delivered through Operation Horizon
School Lane	34104	Awaiting confirmation of price.
Claremont Road	33022	Awaiting confirmation of price.
A30 Egham Bypass	-	Delivery now Year 2 of Operation Horizon
Paddocks Way	24950	Awaiting confirmation of price.
Hare Hill	22512	Awaiting confirmation of price.
Trotsworth Avenue	18480	Awaiting confirmation of price.
Barnway	26000	Awaiting confirmation of price.
St Peters Way roundabout	103,600	Awaiting confirmation of price.
Total	262,668	

Table 6 – 2013/14 LSR Programme

2.6.2 The agreed programme exceeds the capital maintenance allocation, and was approved to allow flexibility of delivery and ensure that the budget can be fully utilised alongside the main capital programme (Operation Horizon).

2.6.3 Sites have now been jointly inspected with our highways contractor, and schemes will be delivered in the priority order shown on the basis of affordability.

3. OPTIONS:

3.1 No options have been presented in this report.

4. CONSULTATIONS:

4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.

5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated in Table 4.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for each Integrated Transport Scheme as part of the design process.

7. LOCALISM:

- 7.1 Through the views and needs expressed by local communities, and accommodating where possible the involvement of local communities in looking after the public highway, localism is routinely considered as part of the consultation and bidding processes for highway-related works. Specific details regarding localism are included in individual reports as appropriate.

8. OTHER IMPLICATIONS:

- 8.1 Other implications, such as the contribution that a well-managed highway network can give to reducing crime and disorder, are considered in relation to individual schemes, and specific details are included in individual reports as appropriate.

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The Committee is asked to note the contents of this report.
- 9.2 It is recommended that a further Highways Update is presented at the next meeting of this Committee.

10. WHAT HAPPENS NEXT:

- 10.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.

Contact Officer:

Andrew Milne, Area Highways Manager (NW) – 03456 009 009

Consulted:

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (RUNNYMEDE)

DATE: 1 July 2013

LEAD OFFICER: RHIAN BOAST – PROGRAMME MANAGER LEGACY AND MAGNA CARTA

SUBJECT: MAGNA CARTA 2015

DIVISION: EGHAM/ENGLEFIELD GREEN



SUMMARY OF ISSUE:

The sealing of the Magna Carta in Runnymede is a major part of Surrey's heritage and cultural identity, and the 800th anniversary (15 June 2015) will be an occasion of national and international prominence and significance. The site witnessed the sealing of the Magna Carta which established the Rule of Law and Human Rights and effectively challenged for the first time the divine right of Kings. The County Council is providing strategic leadership to ensure that the focus of this celebration is Runnymede and, working with partner organisations and stakeholders from across the County, we want to ensure that the 800th anniversary raises the profile of the area, attracts inward investment and ensures that this important historic event is fully promoted and celebrated - for the benefit of residents and visitors now, and in the future.

RECOMMENDATIONS:

The Local Committee (Runnymede) is asked for comments on the proposals which will inform the report which will be presented to Surrey County Council Cabinet on 23 July 2013.

REASONS FOR RECOMMENDATIONS:

The aim of these recommendations is to celebrate our heritage, raise the profile of the area, increase economic growth and enhance existing facilities to encourage healthier lifestyles.

INTRODUCTION AND BACKGROUND:

- 1 In October 2012, Cabinet approved in principle a £5m contribution to the funding for a new visitor centre, with £3m of additional match funding to be raised externally, subject to appropriate project governance and management being put in place. The Communities Select Committee subsequently considered the matter and key stakeholders raised a number of objections to the proposals. In December 2012, SCC withdrew its financial support for the visitor centre but requested that officers develop a masterplan for the site together with proposals for the 800th celebrations.

- 2 Surrey County Council has been working closely with officers from Runnymede Borough Council, National Trust, and Royal Holloway University of London and Brunel University to develop these plans. At a national level, all partners are represented on the Magna Carta 800th Committee. This ensures there is coordination with national plans for celebrating the 800th anniversary. Fully developed plans will be submitted to Surrey County Council's Cabinet on the 23 July 2013.

ANALYSIS:

- 3 Surrey County Council is supporting this scheme because of the tremendous importance of Magna Carta in terms of heritage education, economic development, tourism and civic pride in our county. Through the events in 2015 and an enhanced visitor offer, the profile of Surrey will be enhanced both nationally and internationally which will benefit the area in both the short and longer term. This report covers:-
- (i) The legacy – this concentrates on improving the visitor experience at this historically important site in Runnymede, with improved connectivity with neighbouring towns and villages. One of the key ambitions for the 2015 anniversary (at both local and national level) is to provide improved visitor facilities and interpretation arrangements with minimal impact on the natural environment
 - (ii) Celebration events – creating an event programme that will raise the profile of the area, bring the community together to participate in a variety of cultural, healthy and educational pursuits, and provide an international celebration worthy of the occasion.

THE PROPOSALS:

The Legacy

- 4 The vision for the legacy is based on a regional park concept to create a culturally branded destination and tourism identity for the Runnymede area - with the aim to increase economic benefit to the vicinity through increased visitor numbers and promote awareness of the national and international historic significance of the location – its heritage, countryside, wildlife, landscape conservation and bio-diversity of the area. This will be achieved by raising the profile of Runnymede and its environs. Historic Egham will be promoted as the “gateway” to “Magna Carta Country” – thereby generating an economic dynamic to support the growth/regeneration of the rural area and associated towns.
- 5 The area will embrace the site of the sealing of the Magna Carta, Runnymede Pleasure Ground (subject to trustees' agreement), the ancient historic Meadows/NT Runnymede estate, Wraysbury, Ankerwycke, the Magna Carta and Kennedy memorials – as well as including the RAF Memorial (Commonwealth War Graves Memorial) and its adjacent woodland setting. The diverse habitats at Runnymede are rich in flora and fauna and represent a distinctive landscape area to be promoted for conservation and access. The Langham Pond area of the National Trust estate is a designated Site of Special Scientific Interest and therefore protected under legislation. Key to the concept would be the promotion of access to the wider adjacent

countryside and landscape for leisure and recreation purposes – land-based on the southern stretch and water- based activities on the northern section of the park.

- 6 The plan to improve the visitor offer includes:-
- (i) Improving/enhancing visitor facilities utilising existing buildings eg toilets/cafe/educational facilities.
 - (ii) Improved interpretation through digital smartphone technology which will be developed with Royal Holloway expertise.
 - (iii) Creating the economic dynamic to support the growth and regeneration of Egham and surrounding areas which will inform the Egham and Royal Holloway University of London (RHUL) masterplans. These masterplans are in development and will create an additional inward investment into the area and provide a significant revitalisation/improvement to the town centre and local economy.
 - (iv) Promoting awareness and understanding of the national and international historic significance of Runnymede and the surrounding area.
 - (v) Improving access to, movement around and understanding of the area's heritage, countryside, wildlife and biodiversity. This will include improvements to the Thames Path, walking and cycling trails around the area, reducing the impact of the A308 (speed limits and safe crossing points) and improved opportunities for boat trips along the river.
 - (vi) Providing a lasting legacy of the sealing of the Magna Carta through a nationally funded and designed memorial.

Chris Blandford Associates are developing the heritage/ecology/planning, interpretation, public art and transport plans. Recent work of theirs includes the masterplanning for Stonehenge, Kew Gardens, the National Wetland Centre for Wales, and Avebury World Heritage site. Their concept ideas will be shared at the Committee.

Celebration Events

- 7 The overarching plan will comprise proposals for awareness raising events in 2014 and early 2015, major celebratory events on the weekend of the 800th anniversary and activities on the site during the summer months/school holidays.
- 8 Expert consultants who were senior advisors for the Cultural Olympiad have been advising the Council on the events programme. A range of events are being proposed providing a cross section of ideas to cover a range of budgets. Each proposal will be assessed on the basis of relevance to the Magna Carta, the ability to attract national and international media attention, political and public profile, audience and community engagement, the ability to create international links, cost, practicality and risk. Detailed proposals will be tabled at the Committee meeting on the 1 July.

CONSULTATIONS:

- 9` A meeting of all key local stakeholders was held on 4 March at Egham library. Initial thoughts on the vision were presented and views sought on issues that needed to be addressed. A copy of the key findings from this event is attached as Annex A. This feedback informed the questionnaire which was available in online and paper format. The consultation has been widely advertised through key stakeholders, local newsletters, newspaper adverts, physical copies of the questionnaire have been available at public buildings, social media has been used by partners to encourage participation and all SCC Runnymede Members have been informed.
- 10 Face to face public consultation has taken place on the following occasions where residents and businesses were asked to complete questionnaires:-

Date	Group Consulted	Location
4 th March	Stakeholders (Appendix 1)	Egham
27 th May	National Trust Visitors	Runnymede Meadows
29 th May	General Public	Egham High Street
11 th June	Wraysbury Skiff and Punting Club Members	Egham
11 th June	Egham Residents Association	Egham
15 th June	General Public	Magna Carta Day
20 th June	Local Chamber of Commerce	Egham
22 nd June	General public at Englefield Green Village Fair	Englefield Green
24 th June	Local museums	Runnymede
29 th June	Carnival	Virginia Water

- 11 An up to date evaluation report will be tabled at the Committee, taking into account the views expressed through online and face to face feedback.

FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 12 The financial implications are currently being developed and will be shared at the Local Committee.

EQUALITIES AND DIVERSITY IMPLICATIONS:

13. The site has very limited accessibility and the proposals will aim to improve this for visitors and residents.

LOCALISM:

- 14 Looking at the statistics for Runnymede as a whole, they have a higher percentage of residents than average who are obese – in both the children and adults categories and a higher than SE average for babies born with low birth weights. Where statistics are broken down to ward level, Englefield

Green West and Egham Hythe frequently score badly on many indicators - Childhood poverty, households in receipt of income support or job seekers allowance, unemployment, and the % of the workforce in the lowest levels of employment when compared to the average for the South East. Additionally the average life expectancy for males in Egham Hythe is over 5 years less than the average for Surrey. The proposals in this report to provide inward economic investment and provide better, but free, healthy activities can contribute to the economic health and well-being of the residents in the area. A table of the statistics for the area are shown in the table below:-

Statistics	Egham/Egham Hythe	Englefield Green	Comparators
% of households in receipt of Income support	11% in Egham Hythe	10% in West	9.5% in SE
% of workforce in lowest levels of employment	17.7% in Egham Hythe	19.1% in West	14.7% in SE (18.1% national)
% in low income families	11% in Egham Hythe	10% in West	9.5% in SE
% Unemployed		7% in East 4.3% in West	5.9% in SE (7.7% national)
Male life expectancy	74.4 in Egham Hythe		77.7 national (79.9 Surrey)
NEETS	4.3% in Egham Hythe	3% in West	5.6% in SE
% of CYP in poverty	17.6% in Egham Hythe	21.4% in West	14.5% in SE
Smoking rate	32% in Egham Hythe, 27% in Egham	32% in West	

*Statistics as at 11/04/2012 (expires 11/04/2014)

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	Set out below.
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below.

8.1 Sustainability implications

Legacy work that will enhance local natural landscapes will be carried out using sensitive techniques that will ensure protection of the local environment and ecology.

8.2 Public Health implications

By increasing the opportunities for physical activity in the area, through improved walking and cycling trails, there will be a positive impact on the health and wellbeing of visitors.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The Local Committee (Runnymede) is asked for comments on the proposals which will inform the report to be presented to Surrey County Council Cabinet on 23 July 2013.

10. WHAT HAPPENS NEXT:

10.1 The views of the Local Committee will be fully considered and will help inform the Cabinet report that will be presented on 23 July 2013. If recommendations are accepted by Cabinet, partners will commence work to deliver the legacy and events programme.

Contact Officer:

Rhian Boast: Programme Lead for Magna Carta, 07968474649

Consulted:

Elected Representatives
County and Borough Councillors
Environmental:
CPRE Runnymede
Open Spaces Society
Natural England
Environment Agency
Cultural:
800 Committee
Egham Museum
Chertsey Museum
Magna Carta Action Community Group
Runnymede Arts
Thames Alive
Chertsey Society

Business
Egham Chamber of Commerce
Runnymede Business Network
Runnymede Hotel
Chelgate
French Bros
Land holders:
American Bar Association JFK Memorial
RAF Memorial
Magna Carta Memorial
Wraysbury Skiff and Punting Club
Tourism:
Windsor and Maidenhead
<u>Culture Department RBWM</u>
Visit Surrey
Public Authorities:
Surrey County Council
Runnymede BC
Wraysbury Parish Council
Royal Borough Windsor & Maidenhead
Local MP
Education:
Magna Carta School
Runnymede School Confederation
Strodes College

Annexes:

Annex A – Stakeholder Event Meeting 4 March 2013 - Consultees and concepts.

Sources/background papers:

Annex A

Stakeholder Event, Egham Library 4 March 2013

1. Tourism

The concept of “Magna Carta Country” was popular. For the concept to work better, the following ideas were suggested:

i) Better connectivity

- There need to be better connections between the points of interest across the whole site, with improved links between Englefield Green, Coopers Hill and Egham.
- There should be better river links, connecting the site with Ankerwycke, Windsor and Hampton Court. This could be joined into a more marketable package.
- Create circular routes that are managed
- Use footpaths and cycle paths to connect the area, and potentially reduce road congestion.

ii) Visitor centre

The following locations were suggested:

- National Trust Lutyens Lodges
- Runnymede Pleasure Ground
- Brunel University boathouse
- Egham
- On a boat moored on the river

iii) National Magna Carta Memorial

- A Magna Carta garden in St Anne’s with medieval plants
- A piece of commissioned artwork
- A memorial bridge over the river
- Move the fountain in Egham to the Pleasure Ground
- 27 trees to represent each baron, and one royal oak to represent King John.
- A memorial bridge over the A308
- Think forward to the 1000th anniversary now, eg have 8 monuments / trees and space for 2 more.

iv) Digital Interpretation

- Use digital media widely
- Digital partnership between Egham Museum and Royal Holloway University
- Digital interpretation to include history, landscape, geology and ecology.

2. Improvements to Existing Facilities

- Egham and Englefield Green need to be tidied and cleaned
- Refurbish Pleasure Gardens; improve cafe and derelict house
- Refurbish Lutyens lodges
- Refurbish the Boathouse
- Thames path needs to be improved

- Ensure elderly/disabled access on paths and from boats
- Landing stage needs improvement
- Keep the integrity of the site (don't lose what we have, preserve it)
- Memorials need to be refurbished
- Restore the pillar at the Lutyens buildings
- Footpaths need to be improved and tidied
- Cattle should be kept away from paths
- Reduce fencing and padlocked gates on the common.

3. Amenities

- Coach parking needs to be available
- Food offer needs to be improved, perhaps have medieval food on offer
- Review the need for CCTV cameras that were installed for 2012 security
- Signposting for routes
- Can all-weather paths be created?
- Park and Ride facilities should be considered
- Better toilet facilities
- More bins

4. Highways

- Public transport operators may need to put on more services
- The speed limit on the A308 creates a safety concern for pedestrians
- The Runnymede roundabout may create congestion

5. Events

The following options were put forward:

- Need to put in place inclusive events for summer and special event for the Queen
- Queen to arrive on Gloriana
- Pageant and water pageant
- Feast to celebrate the event
- Have themed local shows e.g. Egham Royal Show, etc
- Music festival/choir
- Obtain a copy of the Magna Carta
- Medieval fair
- Replicas of barons flags are available for events
- Fireworks
- Beacons
- Filming an international documentary that can be shown on the site and worldwide
- Series of lectures
- Create a new scout/youth badge
- Letterboxing/orienteering/geocaching trail
- Archery contest
- Organise school events
- School living activities

- Liberty – workshops in local schools
- lasting memento for schools
- Bell ringing
- Songs of Praise
- Citizenship service at Royal Holloway
- Play at Strodes College
- Incorporate more history into Magna Carta Day in Egham
- Have a series of outdoor plays, such as Shakespeare's 'King John'.
- Link a baron with each local school
- Dress up volunteers in medieval costume to meet and greet people
- Work with the Arts Society esp. Theatre
- Floats – local tradition.
- Arts Society has a magazine, so circulate to members, musical and jazz groups used
- Drama group at Royal Holloway
- Chertsey – local artists. Many willing volunteers
- Series of lectures on a Citizen Trail
- Horse racing / chariot racing
- Constituted conversation at Cumberland Lodge – branches out beyond local
- Jousting
- Human chain of torches from the Air Force Memorial
- Waitrose development – new artwork
- Performance at the Royal Albert Hall
- Tapestry
- Scouts badge
- Share and coordinate local ideas online

Consultees - 4 March 2013

Title	First Name	Surname	Organisation
Cllr	Alan	Alderson	RBC Councillor
Mr.	Peter	Anderson	Runnymede Arts
Mrs.	Mary	Angell	Surrey County Council - Member
Cllr	John	Ashmore	Runnymede Borough Council
Ms	Lyne	Bates	Magna Carta Action Community Group
Mrs.	Rhian	Boast	Surrey County Council
	French	Bros	Landowner
Professor	Justin	Champion	Royal Holloway University of London
Mrs.	Helyn	Clack	Surrey County Council
Cllr	Derek	Cotty	RBC Councillor
Mr.	Nic	Durston	National Trust
Mr.	Mel	Few	Surrey County Council - Member
Mr.	Justin	Fisher	Brunel University
Mr	Peter	Francis	RAF Memorial
Mr.	John	Furey	Surrey County Council - Member
Miss	Marisa	Heath	Surrey County Council - Member
Ms	Jenni	Hill	Runnymede Residents Association

Ms	Susie	Kemp	Surrey County Council
Mr.	Tim	Killen	Englefield Green Village RA
Ms	Margaret	Kirby	Service Manager, Heritage & Arts (OBO Mark Taylor)
Cllr	David	Knight	Runnymede Borough Council
Cllr	Mike	Kusneraitis	Runnymede Borough Council
Mrs.	Yvonna	Lay	Surrey County Council - Member
Cllr.	John	Lenton	Councillor, Windsor and Maidenhead
Cllr	Margaret	Lenton	Councillor, Wraysbury Parish Council
Mr	Malcolm	Loveday	Chertsey Society
Ms	Louise	Martin	Runnymede Hotel, Director of Sales
Cllr	Hugh	Meares	Runnymede Borough Councillor
Mr.	Peter	Milton	Surrey County Council
Mrs	Olivia	Nelson	National Trust
Mr.	Chris	Norman	Surrey County Council - Member
Ms	Aileen	Owen-Davies	Magna Carta Action Community Group
Mr	Jim	Pearcey	Egham Residents Association
Cllr	Nick	Prescot	Runnymede Borough Council
Ms	Jill	Reynolds	Magna Carta Action Community Group
Professor	Nigel	Saul	Royal Holloway University
Dr.	Matthew	Smith	Egham Museum
Mr.	Mark	Taylor	Officer, Windsor and Maidenhead
Mr.	Andrew	Telford	CPRE Runnymede
Ms	Georgina	Terry	Natural England
Ms	Annie	Thomas	JFK Memorial
Mr.	Paul	Thomas	Brunel University
Ms	Anna	Tomkins	Visit Surrey
Cllr	Paul	Tuley	Runnymede Borough Councillor
Mr	Paul	Turrell	Runnymede Borough Council, Chief Executive
Mr.	Clive	Walker	Magna Carta School
Mr.	Adam	Wallace	Natural England
Cllr	Peter	Wardell	Runnymede Borough Councillor
Cllr	Gill	Warner	Runnymede Borough Councillor
Cllr	Nick	Wilson	Runnymede Borough Council
Mr	Nick	Wood-Dow	Chelgate
Mr	Stephen	Zack	Magna Carta Memorial
Mr	Mark	Adams	Egham Chamber of Trade/Commerce
			Open Spaces Society
			Wraysbury Skiff and Punting Club

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (RUNNYMEDE)



DATE: 1 JULY 2013

LEAD OFFICER: Garath Symonds, Assistant Director for Young People

SUBJECT: SERVICES FOR YOUNG PEOPLE COMMISSIONS IN RUNNYMEDE 2012/13

DIVISION: ALL

SUMMARY OF ISSUE:

The purpose of this report is to update the Local Committee on the progress we have made towards participation for all young people in Runnymede in post-16 education, training and employment during 2012-13. This is the overarching goal of Services for Young People (SYP) and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

In particular this report focuses on how the different commissions managed by the Commissioning and Development Team have contributed to this goal, keeping in mind that these are only a part of the system that is working to increase participation. Please note that the majority of detailed performance information is provided in two Appendices to this report.

Next steps have also been included to set out how we will keep the Local Committee informed about developments and our progress during the year ahead.

RECOMMENDATIONS:

The Local Committee (Runnymede) is asked to note:

- (i) The progress Services for Young People has made during 2012/13 to increase participation for young people in Runnymede, as set out in detail in the appendices to this report

REASONS FOR RECOMMENDATIONS:

The Local Committee has an important part to play in supporting the local development of Services for Young People, ensuring that the services provides the right support to young people in local communities. In particular they have an important formal role in relation to the Local Prevention Framework.

1. INTRODUCTION AND BACKGROUND:

- 1.1 This report is for information. It provides: a summary of the participation of young people in Runnymede; an overview of how the different commissions

have performed during the year; and a brief outline of how the Local Committee will be kept informed of our progress during 2013/14.

- 1.2 2012/13 has been a year of transition in Services for Young People, during which a range of new commissions and services that prepare and help young people to participate in education, training and employment when they leave school have been established. At the end of March 2013, this new system of services had reduced the number of young people who were not in education, employment or training (NEET) by 12%, when compared to the same time last year - a real success for young people in the county.

2. ANALYSIS:

- 2.1 The appendix to this report provides a more detailed overview of the performance of Services for Young People in Runnymede, but some key headlines have been included below for information.
- 2.2 In March 2013 in Runnymede the number of young people in Years 12 to 14 who were NEET was a third lower than in March 2012 – reducing from 89 to 60.
- 2.3 Alongside this the number of young people whose current activity was unknown was also 140 lower at the end of the year than it was in March 2012. This means we had not recently been able to confirm whether or not the young person was participating. Having a lower number of ‘unknowns’ means we can be more confident that we are providing support to improve outcomes for all those young people in Runnymede who are not in education, employment or training (NEET).
- 2.4 SCC Youth Centres in Runnymede delivered 40% more hours of youth work in 2012/13 than in 2011/12. In particular, Addlestone Youth Centre delivered the most hours of youth work of all Surrey’s Youth Centres.
- 2.5 4,688 young people in Runnymede schools accessed online Information, Advice and Guidance as part of the Youth Engagement Contract, the highest level of activity in Surrey.
- 2.6 The Skills Centre in Runnymede, based at Addlestone Youth Centre, has so far supported 12 young people who would otherwise have been NEET to complete training programmes, against an annual target of 15 for the academic year ending in August.
- 2.7 During the year, the Commissioning and Development Team has worked alongside our different providers to ensure they are delivering to a high standard and improving outcomes for young people. The Team has taken a risk-based approach to managing performance, allowing those providers that are performing well to flourish and develop, whilst bringing robust challenge and appropriate support to address areas of underperformance.

3. OPTIONS:

- 3.1 There are no options in relation to this ‘for information’ report.

4. CONSULTATIONS:

- 4.1 During 2012-13 there has been wide ranging consultation with young people, staff, and partner agencies. The Youth Engagement Contract has secured feedback from more than 35,000 young people across Surrey in relation to different aspects of SYP services, the information we provide and local issues. Members have been consulted through the Local Committee's Youth Task Group, Youth Steering Groups at some of our Youth Centres, and were central to the review of the Local Prevention Framework completed early this year. The feedback from these different consultations has directly contributed to the development of our services during the year.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The budget allocated to each of the commissions managed by the Commissioning and Development Team in Runnymede is provided in the Appendix.
- 5.2 It is anticipated that the local commissioning of the Local Prevention Framework, which is currently underway, will offer better value for money, as the outcomes commissioned will be more closely aligned to local needs.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Through local commissioning and needs analysis we focus our resources on identifying and supporting those young people who are most at risk of experiencing negative outcomes in the future. This group includes young people from a wide range of backgrounds and its make up often varies between different parts of the county.

7. LOCALISM:

- 7.1 Localism is at the heart of much of the activity commissioned and delivered by Services for Young People and all our services are co-produced (developed, designed and delivered) with young people from local communities. Particular examples of localism in action are the Local Prevention Framework, Small Grants programme and Steering Groups at Youth Centres.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	Set out below
Safeguarding responsibilities for vulnerable children and adults	Set out below

Public Health	Set out below
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8.1 Crime and Disorder implications

The Youth Support Service provides support to young people who have offended and those who are at risk of offending. Other Commissions within Services for Young People also play an early help role in reducing offending behaviour amongst young people, in particular the Local Prevention Framework and Centre Based Youth Work.

8.2 Corporate Parenting/Looked After Children implications

Young people who are looked after are a key target group for Services for Young People

8.3 Safeguarding responsibilities for vulnerable children and adults implications

Services for Young People plays a key role in safeguarding vulnerable children and young people in Surrey.

8.4 Public Health implications

Services for Young People deliver a number of services that improve the health of young people in Surrey, in particular providing them with information to make informed choices about healthy lifestyles, including sexual health.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 This report and the information provided in the appendix have provided an overview of performance of Services for Young People in Runnymede.

10. WHAT HAPPENS NEXT:

- 10.1 To keep the Local Committee informed about the progress of the Service during 2013/14, the Development Team will present one annual report to the Local Committee, attend two Youth Task Groups per year and circulate electronic quarterly progress reports to each Task Group Member.

Contact Officer:

Leigh Middleton, Contract Performance Officer – 07854 870393

Consulted:

Garath Symonds (Assistant Director for Young People), Frank Offer (Head of Commissioning and Development) and Ben Byrne (Head of Youth Support Service)

Annexes:

1. Services for Young People in Runnymede: Commission Performance Summary 2012/13
2. Runnymede Youth Small Grants awards 2012/13

Sources/background papers:

The young people's employability plan 2012-17.



Services for Young People in Runnymede Commission Performance Summary 2012/13

1 Performance narrative

1.1 Countywide overview

2012/13 has been a year of transition in Services for Young People, during which we have established a range of new commissions and services that prepare and help young people to participate in education, training and employment when they leave school. At the end of March 2013, this new system of services had reduced the number of young people who are NEET (not in education, employment or training) by 12% when compared to the same time last year - a real success for young people in the county.

1.2 Local performance story in Runnymede

Looking at the county as a whole, Services for Young People has had a successful year, but the reason for this report is to tell the local story of how the different commissions managed by the Commissioning and Development Team have been making a difference to young people in Runnymede. This means highlighting areas of strength, as well as where we want to develop during 2013/14.

Key achievements for the year

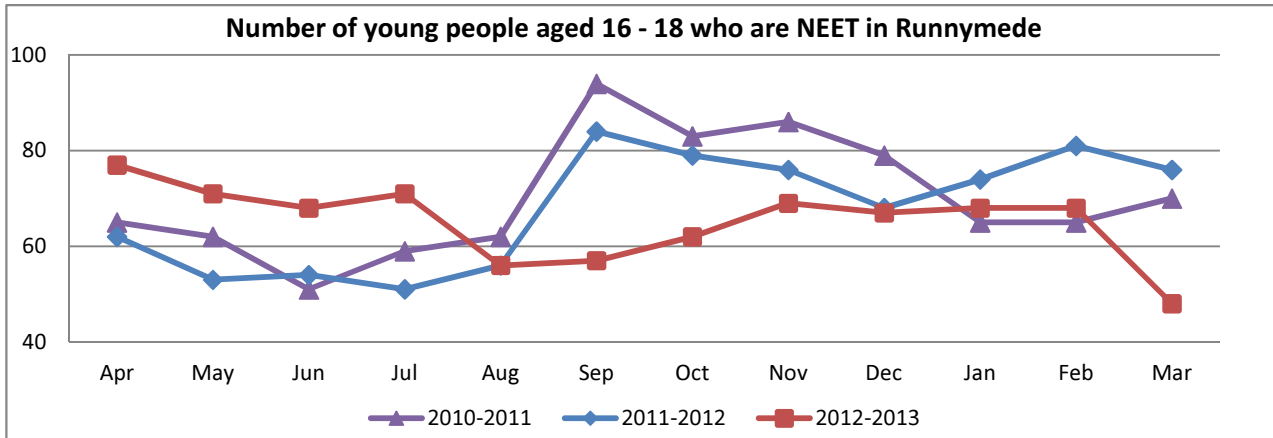
- In March 2013 in Runnymede the number of young people in Years 12 to 14 who were NEET was a third lower than in March 2012 – reducing from 89 to 60.
- Alongside this the number of young people whose current activity was unknown was also 140 lower at the end of the year than it was in March 2012. This means we have not recently been able to confirm whether or not the young person was participating. Having a lower number of 'unknowns' means we can be more confident that we are providing support to improve outcomes for all those young people in Runnymede who are not in education, employment or training (NEET).
- SCC Youth Centres in Runnymede delivered 40% more hours of youth work in 2012/13 than in 2011/12. In particular, Addlestone Youth Centre delivered the most hours of youth work of all Surrey's Youth Centres.
- 4,688 young people in Runnymede schools accessed online Information, Advice and Guidance as part of the Youth Engagement Contract, the highest level of activity in Surrey.
- The Skills Centre in Runnymede, based at Addlestone Youth Centre, has so far supported 12 young people who would otherwise have been NEET to complete training programmes, against an annual target of 15 for the academic year ending in August.

Key areas for development

- Three youth centres have achieved Level 1 of the National Youth Agency Quality Mark. Englefield Green Centre is working towards this standard.
- At the end of March 2013 the local prevention framework in Runnymede, delivered by the local Youth Support Service (YSS) team, had engaged with 86 young people who were at risk of becoming NEET since October 2012. Plans are in place to develop provision further during the remaining months of the contract.

2 Participation for young people in Runnymede

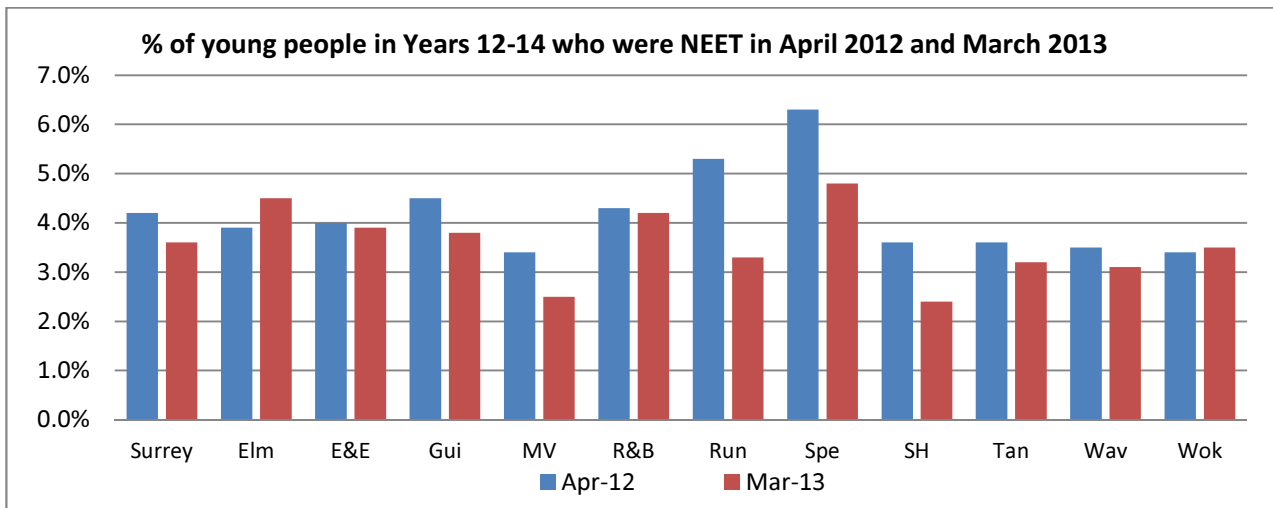
In March 2013 in Runnymede the number of young people in Years 12 to 14 who were NEET was a third lower than in March 2012 – reducing from 89 to 60. Alongside this the number of young people whose current activity was unknown has also reduced by 40%. Being ‘unknown’ means we have not recently been able to confirm whether or not the young person was participating. Having a lower number of ‘unknowns’ means we can be more confident that we are providing support to improve outcomes for all those young people in Runnymede who are not in education, employment or training (NEET).



At the end of the year, the proportion of young people who were known to be NEET in Runnymede was 3.3%, compared to 5.3% in April 2012.

During the year, at least 122 young people moved from being NEET to participating in education, training and employment in the borough.

9 of 74 young people who were identified as at risk of becoming NEET in year 11 actually were NEET in March 2012. This means 88% were participating in education, training or employment.



The number of young people in years 12-14 whose current activity was unknown has reduced from 337 in March 2012 to 199 in March 2013 – 40% less.

Less than five young people who were identified as at risk of becoming NEET offended between April and December 2012.

3 How have our commissions performed during 2012/13?

Centre Based Youth Work (Total contract value 2012/13 £40,080 plus 6.69 Full-Time Equivalents)

Centre	Hours delivered	Young people engaged	Average attendances per young person	Level 1 of NYA Quality mark achieved?	Young people involved in governance	RONI and YRI young people engaged
Addlestone	907	494	9.4	Yes	494	57
Chertsey	393	177	11.9	Yes	0	37
Egham	468	299	10.4	Yes	299	42
Englefield Green	343	86	19.0	No	86	29

Local prevention framework

Provider	Contract Value 2012/13 (£)	Young people engaged	Average sessions per young person
Youth Support Service	101,000	145	1.6

Year 11/12 Transition

Provider	Contract Value 2012/13 (£)	Young people engaged	Young people PETE in January 2013
Working Links	45,000	60	45

Youth Engagement Contract

Provider	Contract Value 2012/13 (£) (pro-rated against 10-19 population)	Young people accessing U-Explore in Runnymede Schools and post-16 learning providers	Young people accessing other online youth engagement services
Working Links	35,500	4,688	TBC

Youth Small Grants

The £15,000 allocated to Runnymede Local Committee for Youth Small Grants was allocated across 9 projects to support work with young people across the Borough. A full update on progress so far is provided in the other appendix to this report.

Skills Centres

At the start of the academic year we opened a Skills Centre at Addlestone Youth Centre to provide formal training and support to young people who would otherwise be NEET. In Runnymede we expect a total of fifteen young people to have accessed this provision, delivered by Brooklands College, by the end of the academic year. At the last count in May, twelve young people had already completed a Skills Centre course with some already obtaining long term employment, as a result of work experience organised by the provider.

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Runnymede Small Grant awards 2012/2013

All £15,000 allocated to Runnymede Local Committee for 2012/13 Small Grants was allocated across 9 projects.

Organisation	Project	Award	Status (April 2013)
Addlestone & Chertsey Youth Group (ACYG)	Running Costs and Activity Weekend	3873	All funding used to help fund a weekend trip for young people in July 2012. Activities included swimming, high and low ropes and orienteering.
Chertsey Hub	CORE Youth Summer Project	2500	All grant funding used to help fund a 'Summer Youth Party' supported by local schools and youth groups, 'Summer Residential Camp' and 'Friday Nights' activities for young people.
The Boys' Brigade North Surrey Group Camp	The Boys' Brigade North Surrey Group Camp	240	All grant funding used to support the annual cost of the Camp equipment store and enabled the purchase of lightweight camping stoves. The equipment has already been used during a week-long residential for young people at Haytor in Devon in Summer 2012.
Ottershaw Scout and Guide Group	Ottershaw Scout & Guide Group - new tables	1000	All grant funding used on the purchase of new tables and benches used by young people for a range of activities.
Heathervale Baptist Church	Youth Room	1767	Grant funding used to buy equipment and furnishings for youth room, used three times a week for young people aged 11+
The Egham Training Band	Musical Instruments for The Egham Training Band	1000	Most funding used to purchase a reconditioned instrument purchased. Some funding remains to help cater for the need for new instruments in July. The organisation says 'The Small Grant we received enabled us to purchase an instrument for a player which we would not have been able to otherwise. This player had to hand his instrument in as he was moving on to secondary school and would subsequently have had to stop playing'
Boxing Inclusion Zone (BIZ)	BIZ Core Revenue Costs	1000	Funding provided at end of financial year – no report yet.

1st/4th Addlestone (St Paul's) Scout Group	Camping Equipment	500	All funding used to purchase 8 two man tents. The grant will enable more young people to join camping events such as the Runnymede District camp.
All Saints' Church Parochial Church Council	All Saints' New Haw Youth Worker	3120	Funding provided at end of financial year – funding will be used for youth worker during 2013/14 to enable All Saints' to continue to use the existing youth premises to provide all young people with a safe environment free from crime and anti-social behaviour.

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (RUNNYMEDE)****DATE: 1 JULY 2013****LEAD OFFICER: LEIGH MIDDLETON****SUBJECT: YOUTH: LOCAL PREVENTION FRAMEWORK – TASK GROUP RECOMMENDATION****DIVISION: ALL****SUMMARY OF ISSUE:**

The recommendation for the award of funding is the culmination of several months' work by the Youth Task Group that will result in services being commissioned by the local committee in response to local need. The focus of the work will be to reduce the risk factors that are predictors of young people becoming Not in Education Employment or Training (NEET) in Runnymede.

The Local Committee is responsible for commissioning services to prevent young people becoming Not in Education, Employment or Training within their local area. The Youth Task Group has recently met and received presentation from a range of potential suppliers. This paper sets forth their recommendation as to whom the funding should be awarded.

RECOMMENDATIONS:**The Local Committee (Runnymede) is asked to:**

Approve the Youth Task Group recommendation to award a funding agreement for a twenty four month period from 01 September 2013 to the following provider:

- (i) Eikon Charity for 100% of the contract value (£83,000pa) to prevent young people from becoming NEET in Runnymede

REASONS FOR RECOMMENDATIONS:

The recommendations will support the council's priority to achieve full participation; that is for 100% of young people aged 16 to 19 to be in education, training or employment.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Prevention Framework (LPF) is an allocation of £83,000 per annum to the SCC local committee in Runnymede to commission outcomes to work with young people most at risk of becoming NEET, prepare them for participation and prevent them becoming NEET. The allocation is based on the number of young people who are NEET or at risk of NEET in the borough/district, with an adjustment for the number of youth centres.
- 1.2 The LPF delivers against the county council's expectation that where possible local youth services will be commissioned locally, in line with the government's localism agenda. In furtherance of this agenda the Local Committee convened a Youth Task Group to act in an advisory capacity through the procurement process; with representation from young people, County Members, Borough Members, community stakeholders and support from County and Borough Officers.
- 1.3 The purpose of the local prevention framework is to prepare young people for participation and prevent them becoming NEET. It works with young people of secondary school age, who are most at risk of becoming NEET and complements the functions of the Youth Support Service that has a clear focus on young people who are currently NEET or who are currently in the youth justice system.

2. ANALYSIS:

- 2.1 The provider solutions were sought in a competitive process involving four stages:



2.2 A needs assessment workshop was held on 30 January 2013 with representation from, young people, elected members, borough and county officers. The workshop was able to consider the data on NEET young people, young people at risk of NEET and youth offending, information from the Index of Multiple Deprivation (IMD) and the perspective and experience of the workshop participants.

2.3 The Local Committee approved the LPF Specification for Runnymede on 22 February 2013. This included the following key priorities:

- Young people with learning difficulties and disabilities, but do not have a Statement of Special Educational Needs
- Employability – innovative ways of engaging young people in Maths, English and ICT
- Mental health – young people with mental health needs, including social skills and self-esteem, as well as motivation and low aspirations
- Teenage parents
- Enterprise opportunities and support, to develop business and enterprise skills
- Mentoring and role models
- Substance misuse

2.4 The following key identified neighbourhoods were highlighted by the Task Group:

- Pooley Green and Egham Hythe
- Middlesex Court, Surrey Towers and Green Lane (Addlestone)
- Englefield Green West Ward
- Addlestone
- Chertsey – Gogmore Farm Park
- Heathervale Recreation Ground
- Egham – Ripley Springs

2.5 In addition the Task Group asked that bidders met the following key criteria when bidding:

- Strategy for **promoting services** and **engaging young people**, including the use of **appropriate media**
- Work alongside **key local partners**
- Should also deliver during **school holidays, weekends and evenings**
- Form strong links with **local schools and education providers**, as well as Education Welfare Officers and Police Truancy Patrols
- **Should not duplicate** existing support and should **enhance or add value to existing services**
- Focus on working with young people around **relationships** (e.g. friendships, peers, family and personal)
- Provision should be developed in one or more of the **identified neighbourhoods**, but should have capacity for **borough-wide referrals**

2.6 The Local Committee agreed the recommendation on needs and priorities as set out above at its meeting held on 22 February 2013.

2.7 Following the February committee the funding opportunity was published and widely publicised, reaching at least 96 voluntary organisations across the County, inviting as many bidders as possible to submit bids in response to the needs and priorities identified. A provider event for the North West was held on 18 March 2013 and was well attended. Only one bid was received and therefore short-listed for presentation to the task group on 14 June 2013.

2.8 The shortlisted bidder was the Eikon Charity which is a not for profit organisation.

2.9 Following the presentation by Eikon Charity the Youth Task Group recommended that:

- Eikon Charity be awarded for 100% of the available resource.

3. OPTIONS:

3.1 The committee has two options to consider:

- a. Approve the award of funding to provider(s) for 100% of the available funding.
- b. Decline to approve the grant for the LPF in Runnymede.

The Committee is asked to approve the award of funding to the provider as recommended by the Youth Task Group. This will ensure young people receive a service from September 2013.

Should the Committee opt not to approve the providers bid, SCC would need to reopen the bidding process, which would mean a delay in the appointment of a provider.

4. CONSULTATIONS:

4.1 There has been wide ranging consultation with young people, staff, and partner agencies. Members have been consulted through the Local Committee Youth Task Group.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 It is anticipated that local commissioning will offer better value for money in that the outcomes commissioned will be more closely aligned to local need.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 The devolved commissioning budget is likely to be targeted on groups who are vulnerable or at risk. An EIA has been completed for this re-commissioning cycle.

7. LOCALISM:

7.1 The Local Prevention Framework is at the heart of Services for Young People's commitment to localism. The LPF involves local young people, elected members and wider stakeholders in decision making.

8. OTHER IMPLICATIONS:

8.1 Crime and Disorder implications

It is anticipated that this commission is likely to target young people in this priority group.

8.2 Corporate Parenting/Looked After Children implications

It is anticipated that this commission is likely to target young people in this priority group.

8.3 Safeguarding responsibilities for vulnerable children and adults implications

It is anticipated that this commission is likely to target young people in this priority group.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The Local Committee is asked to approve an award of grant for a twenty four month period from 01 September 2013 to the following provider:

Eikon Charity for £83,000pa (100% of available funding)

10. WHAT HAPPENS NEXT:

Following the anticipated approval by the committee there will be a five day 'stand-still' period. After which the grant for Runnymede will be awarded to Eikon Charity.

Contact Officer:

Leigh Middleton, Contract Performance Officer
07854 70393.

Consulted:

Annexes: none

Sources/background papers:

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (RUNNYMEDE)

DATE: 1 JULY 2013

LEAD OFFICER: SYLVIA CARTER, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE BUDGET AND TASK GROUP REPRESENTATION 2013-14

DIVISION: ALL

**SUMMARY OF ISSUE:**

The Local Committee is asked to review and agree the terms of reference and membership for the Youth Task Group, the Major Schemes (Egham) Task Group and the CPE Parking Task Group for 2013-14. It is also asked to agree to delegate the community safety funding contribution and nominate a county councillor representative to the Community Safety Partnership.

RECOMMENDATIONS:**The Local Committee (Runnymede) is asked to agree:**

- (i) The terms of reference for the Youth Task Group, Major Schemes (Egham) Task Group and the Parking Task Group, as set out in Annexes 1, 2 and 3.
- (ii) The membership for these task groups for 2013-14;
- (iii) To nominate a County Councillor to represent the Local Committee on the local Community Safety Partnership in 2013-14;
- (iv) To agree that the community safety budget of £3,226 that has been delegated to the Local Committee be transferred to the Runnymede Community Safety Partnership.
- (v) To agree that the Community Partnerships Manager manages and authorises expenditure from the budget delegated to the Local Committee in accordance with (iv) above.

REASONS FOR RECOMMENDATIONS:

The Local Committee's three task groups enable the Local Committee to carry out its work in an efficient and expedient manner. Representation on the Community Safety Partnership at member and officer level enables the Local Committee to monitor and raise issues of concern in the area.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee is asked annually to consider the relevant task groups that should be established to support the Committee in its work.
- 1.2 The terms of reference were last reviewed and the task groups re-established in June 2012.
- 1.3 For 2013-14 the Local Committee is also asked to establish a new Major Schemes (Egham) Task Group, in anticipation of funding being awarded to progress the major schemes. Draft terms of reference are at **Annex 3**.
- 1.4 Surrey County Council has designated funding of £3,226 for community safety work at local level, and as in previous years, it is recommended that the Local Committee delegate this funding to the community safety partnership via the Community Partnerships Manager, who will oversee the expenditure.

2. ANALYSIS:

- 2.1 The task groups enable members to have detailed discussion over complex issues. The Youth Task Group has allowed for the successful procurement process of the Local Prevention Framework. Due to this success, the recommendation is to re-establish the task groups for 2013-14 with the terms of reference set out in **Annexe 1**.
- 2.2 Due to the importance of parking as an issue for both residents and the committee it has been agreed that a joint member task group provides an effective means of considering the suggestions submitted by the public. It is therefore recommended that the Local Committee establish a parking task group in accordance with the terms of reference in **Annex 2**.
- 2.3 The Local Committee has nominated a county councillor representative to the Runnymede Community Safety Partnership for a number of years, alongside representation at officer level by the Community Partnership and Committee officer, to ensure full engagement by the county council in local initiatives.
- 2.4 Runnymede Borough Council has appointed the following representatives to the task groups:

Youth Task Group – Councillor Gill Warner

Parking Task Group – Councillor Edwards, Councillor Cotty

Major Schemes (Egham) Task Group – Councillor Roberts, Councillor Alderson.

3. OPTIONS:

- 3.1 It is recommended that the Local Committee agrees to re-establish the task groups, in order to continue the successful work carried out in previous years.
- 3.2 It is recommended that the Local Committee delegates the community safety funding to the Community Partnerships Team manager for local use.

4. CONSULTATIONS:

4.1 Consultation has taken place with the Local Committee Chairman, and with relevant officers from Services for Young People, Highways and Parking.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 There are no specific financial implications arising from the recommendations. Work to support the recommendations will be undertaken within current resources, and the task groups have no decision making powers.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no specific equalities and diversity implications arising from the recommendations.

7. LOCALISM:

7.1 The establishment of task groups enables officers to draw upon the local knowledge of County and District Councillors, ensuring that specific local needs and priorities are considered.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

8.1 Crime and Disorder implications

The Youth Task Group is involved in the commissioning process for the Local Prevention Framework which is aimed at preventing young people from becoming NEETs (not in education or employment) or entering the Youth Justice system. The county council's contribution to the Community Safety Partnership (CSP) will be invaluable in supporting delivery of its objectives.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The committee is asked to agree the membership and terms of reference for the three task groups for 2013/14.

- (i) The terms of reference for the Youth Task Group, Major Schemes Task Group and the Parking Task Group, as set out in Annexes 1, 2 and 3.
- (ii) The membership for these task groups for 2013-14.

10. WHAT HAPPENS NEXT:

10.1 The Local Committee will next be asked review the task group terms of reference and membership in June/July 2014.

Contact Officer:

Sylvia Carter, Community Partnership and Committee Officer, 01932 794081

Consulted:

Local Committee Chairman; relevant officers in Services for Young People, Highways and Parking, Runnymede Borough Council.

Annexes:

Annex 1 – Youth Task Group Terms of Reference

Annex 2 – CPE Parking Task Group Terms of Reference

Annex 3 – Major Schemes (Egham) Task Group Terms of Reference

Sources/background papers:

Terms of Reference for Youth Task Group

Objective:

The Local Committee has agreed that a Youth Services Task Group be established to assist and advise the local committee in relation to Youth Issues and the future delivery of youth provision locally.

Membership

The Task Group will include four appointees - two county and two borough councillors. In addition the Task Group could invite up to 2 members of the Local Strategic Partnership, and up to four young people from the borough, all with equal status. The Task Group may also consult with other relevant members of the Local Committee.

General

1. The Task Group shall exist to advise the Local Committee (Runnymede). It has no formal decision making powers. The Task Group will:
 - A. Unless otherwise agreed meeting in private
 - B. Develop a work programme
 - C. Record actions,
 - D. Report back to the Local Committee
2. The Task Group's function is to assist and advise the Local Committee in relation to Youth Issues and the future delivery of Youth Provision locally.
3. Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the parent local committee.
4. The Task Group can, should it so wish, respond to an officer report and submit its own report to the local committee.
5. The Task Group terms of reference and Membership is to be reviewed and agreed by the local committee annually.

Annex 2

Civil Parking Enforcement Joint Member Working Group: Terms of Reference

1. The Working Group will contain four appointees from the membership of the Local Committee: two County and two Borough Councillors.
2. The Working Group will advise and make recommendations to the Local Committee - it has no formal decision-making powers.
3. The Working Group will, unless otherwise agreed, meet in private.
4. The Working Group will keep a record of its actions.
5. The Working Group will make recommendations on any issues with regard to parking controls and civil parking enforcement.
6. Officers supporting a Working Group will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Local Committee.

The Working Group can, should they so wish, respond to an officer report and submit their own report to the Local Committee.

ANNEX 3

Major Schemes (Egham) Task Group – Draft Terms of Reference

1. The Local Committee will annually (at the first formal meeting of the municipal year):
 - Determine the role, appointees and lifespan of the Major Schemes (Egham) Task Group
 - Review the operation of the Task Group over the previous year.
 - Agree criteria for consideration by the Task Group and make those criteria available to all Members of the Committee.
2. The Task Group will advise the Local Committee on the progress of the Major Schemes within Egham during the year. It will achieve this by monitoring and reviewing the current draft Major Schemes programme for Egham which will be submitted to the Local Committee at an appropriate time during the new financial year.
3. Officers supporting this Task Group will consult that Group and will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Local Committee.
4. The Task Group will include two county councillors and two borough councillors from the Local Committee.
5. The role of the Task Group is primarily strategic. Its principal purpose is to monitor and review the current programme, as dictated by the Department for Transport and Local Transport Board. Therefore, the Task Group members will act in the interests of the borough as a whole, rather than representing the interests of their divisions or wards.
6. The Task Group will take into account the results of consultations in determining future programmes.
7. Recommendations to the Local Committee will be supported by a summary of the reasoning behind the Task Group's position and reflect any professional advice from officers.
8. The Task Group will meet in private, at appropriate times during the year (probably 4 weeks before a Local Committee) and actions from the meetings will be recorded and circulated.

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